
ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 21, 2018 – 6:00 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, March 21, 2018, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Dr. Joe Lee Smith	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Sammie Brown Martin	Councilmember, Seat #3
	Frank T. Forester	Councilmember, Seat #4
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Lisa C. Nicholas	Public Relations Officer & City Clerk

STAFF PRESENT:	Matthew Trine	Finance Director
	Alexandra Bernard	Planning Director
	Timothy Matson	Fire Chief
	Joseph P. LaSata	Public Safety Director/Chief of Police
	Michael Jarusiewicz	Public Works Assistant Director
	James Elmore	Wastewater Treatment & Water Reclamation Director

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

2. INVOCATION

- The invocation was given by Councilman Hartselle.

3. SALUTE TO THE FLAG

- A salute was given to the flag and the Pledge of Allegiance, which was led by seventh-grade students from St. Mary School, was repeated in unison.

4. APPROVAL OF MINUTES

- Regular Meeting on February 21, 2018

Councilman Daski moved to approve the minutes of the regular meeting on February 21, 2018; seconded by Councilman Forester. The motion carried unanimously (7).

5. PRESENTATIONS

A. Mayor Price

1. Mayoral Proclamations

a) Doctors' Day, March 30, 2018

Mayor Price read aloud a Proclamation commemorating March 30, 2018, as Doctors' Day in the City of Rockledge. Accepting the Proclamation from Mayor Price on behalf of Rockledge Regional Medical Center were Paul Hocking, Director of the Heart and Vascular Institute, and Angelique Bonadio, Executive Assistant for Administration. The representatives from Rockledge Regional Medical Center expressed appreciation for the Proclamation and invited the public to the hospital campus on March 29, 2018, to join in a Doctors' Day celebration.

b) Gopher Tortoise Day, April 10, 2018

Mayor Price read aloud a Proclamation recognizing April 10, 2018, as Gopher Tortoise Day in the City of Rockledge and commended Rockledge Gardens for its ongoing efforts on behalf of the environment and the ecosystem. Accepting the Proclamation from Mayor Price were Kevin and Theresa Riley from Rockledge Gardens, and Megan Lee, who championed the effort for the gopher tortoise Proclamation for her Girl Scout Gold Award project.

B. Brevard County Emergency Management Director Kimberly Prosser

1. Update on Emergency Operations Center

Brevard County Emergency Management Director Kimberly Prosser provided background information on the conditions of the current Brevard County Emergency Operations Center, as well as a status report on the new Emergency Operations Center, which is in the planning stages and will be constructed at 1751 Huntington Lane in Rockledge. In order to advance the project, a request for a Special Exception has been submitted to the City and will go before the Planning Commission and the Board of Adjustment at their respective meetings in April.

C. Sherry Tomlinson, Principal, Kennedy Middle School

Principal of Kennedy Middle School, Sherry Tomlinson, approached the podium and introduced herself to the Mayor and members of Council and provided a brief synopsis of the numerous educational programs offered at Kennedy Middle School, as well as future activities that are being planned for the facility. Members of Council were invited to participate in a site visit.

D. City Investments and Activities

1. Terry Tolbert, Vice President of Investments, Allen & Company

Allen & Company's Vice President of Investments Terry Tolbert distributed a booklet illustrating the City's investments that are managed by Allen & Company and provided a brief synopsis of the materials.

2. Steve Phelps, AAMS, Financial Advisor, and Gregory Phelps, AAMS, Financial Advisor, Edward Jones

Steve Phelps, AAMS, and Gregory Phelps, AAMS, Financial Advisors for Edward Jones, offered a synopsis of investment activities that Edward Jones manages for the City. Steve Phelps announced that Gregory Phelps, who has been working diligently in conjunction with him on the City of Rockledge account, will be taking the lead on that account.

At this time, Mayor Price recognized Nancy Potchka, the teacher accompanying the seventh-grade students attending the meeting from St. Mary School.

6. FINANCIAL / BUDGET REPORT

- Month of February 2018

Councilman Forester moved to be in receipt of the Financial/Budget Report for the month of February 2018; seconded by Councilman Hartselle. The motion passed by unanimous vote (7).

7.PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- A. Ordinance: First Reading, Deleting and Replacing Chapter 8 (Fire Protection and Prevention), Rockledge Code of Ordinances

Councilman Daski offered an ordinance entitled “AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, DELETING CHAPTER 8, “FIRE PROTECTION AND PREVENTION,” OF THE ROCKLEDGE CODE OF ORDINANCES IN ITS ENTIRETY AND REPLACING IT WITH A NEW CHAPTER 8 “FIRE PROTECTION AND PREVENTION;” DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES”, and moved for the first reading of the ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (7).

City Attorney Miniclier read aloud the title of the ordinance for the first reading.

Councilman Daski moved to authorize publication and a public hearing to be held on April 4, 2018; seconded by Councilman Ferguson. The motion carried by unanimous vote (7).

- B. Ordinance: First Reading, Amending Section 59.85(D), Rockledge Land Development Regulations, Concerning Registration Fees for Properties in Foreclosure

Councilman Ferguson offered an ordinance entitled “AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING SECTION 59.85(D) OF THE ROCKLEDGE LAND DEVELOPMENT REGULATIONS REGARDING PROPERTY REGISTRATION FEES FOR PROPERTIES IN MORTGAGE FORECLOSURE TO BE ESTABLISHED FROM TIME TO TIME BY RESOLUTION; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE

EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES”, *and moved for the first reading of the ordinance by title only; seconded by Councilman Forester. The motion carried unanimously (7).*

City Attorney Miniclier read aloud the title of the ordinance for the first reading.

Councilman Daski moved to authorize publication and a public hearing to be held on April 4, 2018; seconded by Councilman Ferguson. The motion carried by unanimous vote (7).

- C. Resolution: Authorizing Submittal of Grant Application, Florida Inland Navigation District (FIND)

Councilman Daski offered a Resolution entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) FOR ASSISTANCE IN 2018 UNDER THE FLORIDA INLAND NAVIGATION DISTRICT WATERWAYS ASSISTANCE PROGRAM” and moved to read the resolution by title only; seconded by Councilman Smith. The motion passed by unanimous vote (7).

City Attorney Miniclier read aloud the title of the resolution.

City Manager Fettrow provided a brief explanation of the elements that would be included in the potential project.

Councilman Ferguson moved for adoption of the resolution; seconded by Councilman Hartselle. Voting for the motion: Mayor Price and Councilmembers Smith, Ferguson, Martin, Forester, Daski, and Hartselle. The motion carried by unanimous vote (7).

8. REPORTS FROM BOARDS AND COMMITTEES

Councilman Daski moved to be in receipt of the minutes of the following meetings:

- The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on February 8, 2018
- Council Finance & Budget Committee, Minutes of Meeting on February 21, 2018
- Business Development Committee, Minutes of Meeting on February 27, 2018
- Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on February 28, 2018

and to consider independently any recommendations contained therein; seconded by Councilman Ferguson. The motion passed unanimously (7).

- A. The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on February 8, 2018 (no recommendation)
- B. Council Finance & Budget Committee, Minutes of Meeting on February 21, 2018
1. Recommendation: Approval of Proposed Budget Calendar for Fiscal Year 2018-2019 Budget Process

...recommend to City Council approval of the proposed budget calendar for the Fiscal Year 2018-2019 budget process....

Councilman Daski moved to approve the proposed budget calendar for the Fiscal Year 2018-2019 budget process; seconded by Councilman Forester. The motion passed without objection (7).

2. Recommendation: Approval of Increase in Salaries of Mayor and City Council Members

...recommend to City Council an increase in City Council members' salaries to \$500.00 per month and to \$550.00 per month for the Mayor's salary....

City Manager Fettrow noted that, currently, Rockledge City Council members receive the least amount of compensation in Brevard County. Funds have been budgeted for Fiscal Year 2018 that could, if approved by Council, provide for a modest increase in the salaries of the Mayor and Council members.

Councilman Forester moved to approve an increase in City Council members' salaries to \$500.00 per month and to \$550.00 per month for the Mayor's salary, effective immediately; seconded by Councilman Ferguson. The motion passed by unanimous vote (7).

- C. Business Development Committee, Minutes of Meeting on February 27, 2018 (no recommendation)
- D. Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on February 28, 2018 (no recommendation)
9. UNFINISHED BUSINESS

- A. Action Item: Approval of Employee Incentive for Completion of Personal Health Assessment (PHA) (City Manager)

City Manager Fettrow reported that response to the initial PHA offered in 2017 was successful, and that 109 employees, or 45 percent, fulfilled both portions of the Health Assessment and received a \$100 incentive. Because the Health Insurance Internal Service Fund remains robust, management is asking for approval to again offer the \$100 incentive to employees for completing both segments of the PHA within a specified period of time. Furthermore, the viability of the Insurance Fund will be reviewed on an annual basis, and if the Fund continues to be able to sustain the cost, management respectfully requests providing this incentive to employees on an annual basis as a preventative health-and-wellness best practice.

Councilman Forester moved to approve the \$100 incentive to employees for completing both segments of the Personal Health Assessment in a specified time period in 2018, and further moved to approve offering this incentive on an annual basis, pending review of and viability of the Health Insurance Internal Service Fund; seconded by Councilwoman Martin. The motion passed by unanimous vote (7).

- B. Action Item: Acceptance of City Manager Annual Evaluation Report (Public Relations Officer & City Clerk)

Mayor Price thanked Council members for completing the City Manager evaluations and noted that Dr. Fettrow received an overall job performance rating of 4.955 out of a possible 5.0, which equates to a rating of “Superior.”

Councilman Ferguson moved to accept the City Manager Annual Evaluation Report; seconded by Councilman Daski. The motion passed without objection (7).

City Manager Fettrow expressed appreciation to Council and recognized the City Attorney and Staff for their efforts.

- C. Action Item: Approval of License Agreement with Rockledge Gardens for Use of City-Owned Property Known as West Magruder for Overflow Parking and Storage (City Manager)

At its July 2017 meeting, Council discussed potential uses for a small piece of property that it currently owns, by deed and title, known as West Magruder. The land is located just south of Rockledge Gardens. During that discussion, Mayor Price emphasized, and there was consensus among Council members, that the City should retain possession of this property in perpetuity, primarily because it provides the only access to a City-owned cemetery. Because Rockledge Gardens declared an interest in utilizing the property for overflow parking and storage, there was also consensus to authorize the City Attorney to draft a license agreement. According to the terms of the license agreement, Rockledge Gardens is permitted to use the property on a month-to-month basis, at a minimum of six months per year, for a fee of \$400.00 per month.

Councilman Daski moved to approve the license agreement with Rockledge Gardens for the use of City-owned property, known as West Magruder, for overflow parking and storage; seconded by Councilman Hartselle. The motion passed by unanimous vote (7).

10. CONSENT BUSINESS

Councilman Daski moved for approval of these consent business items:

- A. Approval: Change Order for Purchase of Custom Sutphen Monarch Pumper (Approved November 2017, Total Purchase Price Revised) (Department of Public Safety)
- B. Approval: Declaration of Surplus Property and Approval to Sell Said Property, City-Owned Police Vehicles (Department of Public Safety)
- C. Approval: Extension of Tenant Lease, LEAD Brevard, Rockledge Community Resource Center (City Manager Fettrow)
- D. Approval: License to Place Fiber Optic Cable within the City of Rockledge Public Right-of-Way (City Attorney)
- E. Approval: Change Order, Replacement of Generator Cores and Utilization of Temporary Bypass Generator, Csonka All-Tech Services (Wastewater Treatment Department)

- F. Approval: Authorizing Letter of Support, Renaming Cocoa High School Stadium as “Richard “Dick” Blake Stadium at John Wilkinson Field” (City Manager)
- G. Approval: Continuation of Long-Term Lease Agreement, Old St. Mary’s Church, Maranatha Ministries, Inc. (City Manager)

The motion was seconded by Councilman Ferguson and passed unanimously (7).

11. NEW BUSINESS

- A. Action Item: Request for Exception from Rockledge Land Development Regulations to Construct an Eight-Foot Fence, Stitzel Construction and Real Estate LLC (Planning Division)

City Manager Fettrow explained that the City’s Land Development Regulations set forth that any request for fencing that exceeds six feet in height must be approved by City Council. The developer of the properties at 946 and 954 Casa Dolce Casa Circle is requesting approval to install a fence that is eight feet in height because of the way the property slopes. In these areas, the eight-foot fence will actually be even with other fencing on the property that is six feet in height, resulting in a uniform fence line. Approval has been received from the homeowners at 975 and 985 Maemir Way, whose properties will abut the fence.

Councilman Forester moved to approve the request for construction of an eight-foot-high fence at the desired location; seconded by Councilwoman Martin. The motion passed without objection (7).

- B. Action Item: Approval to Piggyback on a Brevard County Continuing Services Contract with Joe Payne Inc. on an As-Needed Basis for Inspections and Plan Review (Building Division)

City Manager Fettrow informed Council that, in order to assist the Building Division with its numerous assignments and responsibilities, approval is being requested to temporarily piggyback on a Brevard County Continuing Services Contract with Joe Payne Inc. on an as-needed basis for inspections, plan review and other Building Division-related functions at the rate of \$65.44 per hour.

Councilman Ferguson moved to temporarily piggyback on the Brevard County Continuing Services Contract with Joe Payne Inc. on an as-needed basis for assistance with Building Division-related functions; seconded by Councilman Forester. The motion passed by unanimous vote (7).

- C. Action Item: Assignment of Drainage Easement, Brevard County (Planning Division)

City Manager Fettrow indicated that, in May 2017, the plat for the Palm Cove subdivision was recorded with the Brevard County Clerk of Court. Palm Cove abuts Martin Road, which is a County road with a County-maintained drainage ditch. The County has requested an easement and warranty deed for the northern most portion of the subdivision for continued maintenance.

Councilman Daski moved to approve assignment of the drainage easement for Brevard County for the northern most portion of the Palm Cove subdivision

that abuts Martin Road; seconded by Councilwoman Martin. The motion passed without objection (7).

12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

- None

13. REPORTS

A. City Manager Reports

- City Manager Fettrow:
 - Requested that Council members review information that had been provided by the Florida League of Cities with regard to the 2018 Municipal Achievement Awards and Florida City Government Week and determine if they would like to take any action.
 - Indicated that, last year, Staff had met with the City's workers' compensation provider, the Florida League of Cities (FLC), with regard to active workers' compensation cases. Since that time, a list of nearly 30 claims has been reduced to 17. The City will proceed with efforts to ensure that claims are kept to a minimum by implementing a series of monthly safety training sessions in collaboration with the FLC and will also utilize a light-duty option for injured employees that are returning to work.
 - Informed members that there will be a meeting of the FDOT Project Visioning Team, an internal advisory committee, for SR 519 (Fiske Boulevard) on Monday, March 26, in the Council Chamber; pertinent details from the meeting will be shared with Council.

B. City Attorney Litigation Report

- Month of March 2018

Councilman Forester moved to be in receipt of the City Attorney Litigation Report dated March 1, 2018; seconded by Councilman Ferguson. The motion passed unanimously (7).

City Attorney Miniclier informed Council that there may be one case going to trial in June and that Council may need to convene in Executive Session.

C. Reports from the Dais

- Councilwoman Martin commended staff on the recent Wednesday-Friday event.
- Councilman Ferguson:
 - Reported that he had attended the Space Coast League of Cities dinner with the City Manager on March 12, at which Brevard County Sheriff Wayne Ivey spoke with regard to the importance of enhancing school safety.
 - Indicated that he will participate in a Florida League of Cities conference call pertaining to a summary of the Legislative Session.
 - Welcomed the Boy Scouts that were present at the meeting.

- Councilman Forester:
 - Noted that there is a School Resource Officer at every school in Rockledge and that he has had conversations with Public Safety Director/Chief of Police LaSata and Kennedy Middle School Principal Sherry Tomlinson with regard to increasing school safety and how the City can potentially work with other levels of government.
 - Indicated that he had participated in CPR and AED training at City Hall and that it was very beneficial.
- Mayor Price thanked the students from St. Mary School and the Boy Scouts for their attendance at the meeting.

14. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 7:24 p.m.

Council Chairman

ATTEST: _____
City Clerk