
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, August 22, 2018 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on August 22, 2018 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney

ABSENT:	Ryan Cox	Commissioner
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Matthew Trine	Finance & Risk Management
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of June 27, 2018

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on June 27, 2018; seconded by Commissioner Laymance. The motion carried unanimously.

3. FINANCIAL REPORT – June and July 2018

Motion by Commissioner Lum to be in receipt of the financial reports for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Laymance. The motion carried unanimously.

4. REPORTS FROM STAFF

- A. Progress Reports

Ms. Kellner reported that she had received a letter of resignation from Commissioner Cox, who had relocated to Utah. Ms. Kellner presented pictures of new banners that would be placed on Barton Boulevard in September. Ms. Kellner also provided new brochures, which would be taken to the ICSC next week.

Ms. Kellner reported on the following recent events:

- Ribbon Cutting – Beachy Nutrition – June 29th at 1311 Rockledge Boulevard, Suite 2
- Annual Independence Day Picnic – July 4th at McLarty Park
- Ribbon Cutting – Space Coast Health Foundation – July 11th at 10:00 Rockledge Boulevard
- Pushing Ceremony – Fire Station No. 3 - August 11th

Ms. Kellner announced the following upcoming events:

- September 11 Remembrance Ceremony – Monday September 10th at 6:30 p.m. at Fire Station No.3, 3500 Murrell Road
- Ribbon Cutting VIP Event – Signature Smile Family Dentistry – Thursday September 27th at 4:30 p.m. with cut at 5:00 p.m., 573 Barnes Boulevard
- Rockledge Department of Public Safety National Night Out – Tuesday October 2nd from 4:00 p.m. to 7:00 p.m. at 1801 South Fiske Boulevard
- Hot Rockin’ Nights Car Show – Saturday October 20th from 5:00 p.m. to 9:00 p.m. on Barton Boulevard
- Central Florida’s The Food Truck Bazaar – Thursday November 8th from 5:00 p.m. to 7:00 p.m. at Rockledge Square

Ms. Kellner announced that due to an error in compiling the agenda, item 7B would be heard at this time as Unfinished Business.

5. UNFINISHED BUSINESS

- A. Approval: Combining Recently Acquired Parcels Located on the East Side of Rockledge Boulevard (U.S. Highway 1), South of Barton Avenue

Ms. Kellner presented the request to combine the two recently purchased parcels located on the east side of Rockledge Boulevard. The purpose of combining the two .10-acre parcels into one .20-acre parcel is to simplify the property and tax records.

Motion by Commissioner Lum to forward the recommendation to City Council for approval; motion seconded by Commissioner Roll. The motion carried unanimously.

6. CONSENT BUSINESS - None

7. NEW BUSINESS

- A. Approval: Façade Improvement Grant Request, Community Bank of the South, 1902 S. Fiske Boulevard

Ms. Kellner presented the façade improvement grant request from Community Bank of the South. The grant is for replacing the existing signage with a new LED sign. John Agee, Senior Vice President of Community Bank of the South stated the new sign could be utilized to promote City events and that work on the project would start next week.

Motion by Commissioner Laymance to approve the façade grant for Community Bank of the South in the amount of \$6,864.32; motion seconded by Commissioner Mumblow. The motion carried unanimously.

- B. Approval: Combining Recently Acquired Parcels Located on the East Side of Rockledge Boulevard (U.S. Highway 1), South of Barton Avenue

This item was heard as item 5A.

- C. Approval: Upcoming Events – Hot Rockin’ Nights Car Show, October 20, 2018; The Food Truck Bazaar, November 8, 2018; 8th Annual Art & Craft Show, January 26 and 27, 2019

Ms. Kellner requested approval for the following upcoming events:

- Hot Rockin’ Nights Car Show, Saturday, October 20th from 5-9 pm on Barton Boulevard
- Central Florida’s The Food Truck Bazaar, Thursday, November 8th from 5:30-8:30 pm at Rockledge Square
- The 11th Annual Art and Craft Show, Saturday, January 26th from 10 am to 5pm and Sunday, January 27th from 10 am to 4 pm on Barton Boulevard

Motion by Commissioner Laymance to approve the special events listed above; motion by Commissioner Lum. The motion carried.

- D. Approval: Façade Improvement Grant Request, City of Rockledge, Fire Station No. 36, 1600 S. Fiske Boulevard

Ms. Kellner presented the façade grant application for the City of Rockledge, Fire Station No. 36 located at 1600 S. Fiske Boulevard. The grant is for landscaping for the James Hubert Yancey Fire Station, which is currently under construction. Questions were raised regarding CRA’s awarding façade grants for City owned property. Dr. Fettrow stated that initial research did not indicate a problem. Attorney Miniclier indicated that the language of the CRA policy regarding façade grants is clear in this area when he request is clear (landscaping and irrigation), however he would like time to research this further.

Motion by Commissioner Laymance to table the item; motion seconded by Commissioner Mumblow. The motion carried unanimously.

8. REPORTS FROM COMMISSIONERS

Commissioner Lum announced the passing of former Assistant City Manager David Henderson’s son Brandon. The service will be held on Saturday at the First Baptist Church of Cocoa.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:02 p.m.

Respectfully submitted,

Sherry Cazessus, CMC
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency