

AGENDA ITEM SUMMARY

Meeting Date:	SEPTEMBER 5, 2018
Agenda Category:	CONSENT BUSINESS
Agenda Item Number:	10 I
Subject:	APPOINTMENT OF CITY MANAGER TO THE FLORIDA LEAGUE OF CITIES 2018-2019 MUNICIPAL ADMINISTRATION COMMITTEE AND RELATED TRAVEL AUTHORIZATION (CITY MANAGER)

Attachments:	Letter of Appointment; travel information
---------------------	---

Staff Contact:	City Manager Fettrow
-----------------------	----------------------

Background:	The City Manager has been asked to serve and was subsequently appointed to the Florida League of Cities 2018-2019 Municipal Administration Committee, which will be instrumental in dealing with issues that will come before the Legislature and that will have an impact on cities. Upcoming meetings relating to Municipal Administration Committee business will take place on September 14, 2018, and October 12, 2018, both days from 10 a.m. to 3 p.m., and both in Orlando.
--------------------	---

Reference:	Travel Regulations
-------------------	--------------------

Suggested Action:	Approve the appointment of the City Manager to the Florida League of Cities 2018-2019 Municipal Administration Committee and authorize the related travel for Committee business on September 14 and October 12, 2018, in Orlando
--------------------------	---



301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

August 23, 2018

Dr. Brenda Fettrow
City Manager, City of Rockledge
1600 Huntington Lane
Rockledge, FL 32955

Dear Dr. Fettrow:

It is my pleasure to appoint you as member of the 2018-2019 Municipal Administration Committee. Your responsibility will be to work with the other committee members to discuss the many issues facing our cities that will come before the Legislature during the 2019 Session and decide upon a policy direction for the Florida League of Cities' legislative efforts. Based upon this past legislative session, we certainly have a great deal of work ahead.

The ultimate success of these efforts is proportional to the level of involvement of the membership in presenting and lobbying the League's priorities to the Legislature. The officers and Board of Directors of the League appreciate your willingness to serve and we ask that you commit your time and energies to this endeavor.

2018-2019 Legislative Policy Committee Meeting Dates

- September 14, 2018 from 10:00 a.m. to 3:00 p.m. at the Hilton Orlando, 6001 Destination Parkway, Orlando, FL 32819. The League's room block has sold out; however, there are still rooms available at the hotel and they are honoring the room block rate.
- October 12, 2018 from 10:00 a.m. to 3:00 p.m. at the Hilton Orlando Bonnet Creek, 14100 Bonnet Creek Resort Lane, Orlando, FL 32821. The cut-off date for a hotel room under the room block is September 5.
- November 15-16, 2018 (Legislative Conference) at the Embassy Suites Lake Buena Vista located at 4955 Kyngs Heath Road, Kissimmee, FL 34746. Policy committee meetings will be held on November 15 from 10:00 a.m. to 12:00 p.m. Hotel room block information is not yet available.

Should you have any questions regarding your appointment, the policy development process, or hotel accommodations, please contact Mary Edenfield at the League office (850) 701-3624. Again, thank you for your commitment to the League. I look forward to working with you and remember #WeLiveLocal!

Sincerely,

Leo E. Longworth, President
Mayor, City of Bartow

Enclosure

President **Leo E. Longworth**, Mayor, Bartow

First Vice President **Isaac Salver**, Councilman, Bay Harbor Islands • Second Vice President **Tony Ortiz**, Commissioner, Orlando
Executive Director **Michael Sittig** • General Counsel **Kraig Conn**

**September and October Legislative Policy Committee Meetings
Hotel Information and Educational Opportunities**

All September 13-14 events will be held at the Hilton Orlando located at 6001 Destination Pkwy, Orlando, FL 32819. If you need hotel accommodations, call the Hilton Orlando at (407) 313-4300. The Florida League of Cities room block is full; however, the hotel still has rooms available and they are honoring the room block rate.

Thursday, September 13 – Hilton Orlando

- **3:30 p.m. – 5:00 p.m. FLC University Workshop: Constitutions and Your Citizens: How Cities Make the Connection, Room: Championsgate – Learn how to maximize your role as a local leader to communicate with citizens about the constitutional amendments, preemptions and Home Rule.**
- **6:00 p.m. – 7:00 p.m. Reception, Room: Bistro**

Friday, September 14 – Hilton Orlando

- **8:30 a.m. – 10:00 a.m. Continental Breakfast provided, Room: Florida Ballroom Foyer**
- **9:15 a.m. – 9:45 a.m. Workshop: Policy Committee 101, Room: Florida 1-3 – A brief overview of the FLC policy development process (recommended for newly appointed committee members)**
- **10:00 a.m. – 3:00 p.m. Policy Committee Meetings (lunch will be provided)**

All October 11-12 events will be held at the Hilton Orlando Bonnet Creek located at 14100 Bonnet Creek Resort Ln, Orlando, FL 32821. If you need hotel accommodations, the deadline to book a room under the Florida League of Cities hotel room block is September 5. The Hilton Orlando Bonnet Creek's phone number is (407) 597-3600.

Thursday, October 11 – Hilton Orlando Bonnet Creek

- **3:00 p.m. – 5:00 p.m. Workshop: Bringing Home the Bacon – Come learn about funding opportunities for your city and tools to make your application stand out.**
- **6:00 p.m. – 7:00 p.m. Reception**

Friday, October 12 - Hilton Orlando Bonnet Creek

- **8:30 a.m. – 10:00 a.m. Continental Breakfast provided**
- **8:45 a.m. – 9:45 a.m. Workshop: How to Negotiate with Your Contract Lobbyist – Learn tips to effectively communicate with your city's contract lobbyist and minimize conflicts on issues important to your city.**
- **10:00 a.m. – 3:00 p.m. Policy Committee Meetings (lunch will be provided)**