

AGENDA ITEM SUMMARY

Meeting Date:	NOVEMBER 7, 2018
Agenda Category:	CONSENT BUSINESS
Agenda Item Number:	11 F
Subject:	BLANKET PURCHASE ORDER FOR BULK SODIUM HYPOCHLORITE, ODYSSEY MANUFACTURING COMPANY (WASTEWATER TREATMENT DEPARTMENT)

Attachments:	Memorandum; minutes from September 5, 2018, City Council meeting
---------------------	--

Staff Contact:	Wastewater Treatment Director Elmore
-----------------------	--------------------------------------

Background:	At a meeting on September 5, 2018, City Council approved a proposal for the Wastewater Treatment Department to continue receiving bulk sodium hypochlorite (bleach) from Odyssey Manufacturing Company. The Department is now requesting authorization to proceed with issuing a blanket purchase order for Odyssey Manufacturing Company in the amount of \$50,000.00 in order to streamline the purchasing of the bleach.
--------------------	---

Reference:	
-------------------	--

Suggested Action:	Authorize the blanket purchase order in the amount of \$50,000.00 for Odyssey Manufacturing Company for bulk sodium hypochlorite
--------------------------	--

MEMORANDUM

TO: Dr. Brenda Fettrow, City Manager
FROM: Brian R. Smith, Asst. Director WWT
DATE: October 29, 2018
SUBJECT: Blanket Purchase Order

*approved to
go to Council.
Dr. Fettrow
10/30/2018*

The Wastewater Treatment Department has budgeted \$60,000 for bleach for the fiscal year 2018-2019. We would like to obtain a blanket purchase order to Odyssey Manufacturing Co. in the amount of \$50,000.

I am recommending that we proceed with this blanket purchase order of \$50,000 to Odyssey Manufacturing Co. This is a budgeted item, account number 400-0035-535.5251.

Submitted for council's approval.

- D. Approval: Award of Bid for City-wide Generator Maintenance (Wastewater Treatment Department)
- E. Approval: Proposal to Continue Receiving Bulk Sodium Hypochlorite, Odyssey Manufacturing Company (Wastewater Treatment Department)
- F. Approval: Indemnification Agreement between the Public Safety Department Police Athletic League (PAL) and the Rockledge Presbyterian Church for Use of Passenger Bus (Public Safety Department)
- G. Approval: Purchase of Vehicle Accessory Packages for Four New Police Vehicles (Public Safety Department)
- H. Approval: Ratification, Change in Voting Delegate, Florida League of Cities Annual Conference (City Manager)
- I. Approval: Appointment of City Manager to the 2018-2019 Florida League of Cities Municipal Administration Committee and Related Authorization for Travel (City Manager)
- J. Approval: Proposed Agreement for Legal Services Related to Labor and Employment Matters, Fisher Phillips (City Manager)

The motion was seconded by Councilman Ferguson and passed by unanimous vote (7).

11. NEW BUSINESS

- A. Action Item: Proposed City Council Meeting Schedule for Calendar Year 2019 (City Clerk)

City Clerk Nicholas explained that Ordinance No. 1608-2012 requires that, by December 31 of each year, City Council must adopt a schedule of regular meetings for the following calendar year. The proposed schedule of City Council meetings for the 2019 Calendar Year has been submitted for Council review. If approved, a Resolution will be drafted for adoption by City Council at a subsequent meeting.

Councilman Ferguson moved to approve the City Council regular meeting schedule for the Calendar Year 2019 and to authorize staff to draft the corresponding Resolution; seconded by Councilman Smith. The motion passed without objection (7).

- B. Action Item: Memorandum of Understanding between City of Rockledge and Waste Management Inc. of Florida, Mobile Home Park on Wrangler Lane (Public Works Department)

City Manager Fettrow recognized Dina Reider-Hicks of Waste Management Inc. of Florida and explained that, within the City limits, there is a mobile home park located on Wrangler Lane that is not receiving solid waste, yard waste and recycling services from the City. The City has requested that Waste Management continue to provide these services to the mobile home park, and Waste Management has agreed. The term of the Memorandum of Understanding is for two years.