

## AGENDA ITEM SUMMARY

<b>Meeting Date:</b>	JUNE 5, 2019
<b>Agenda Category:</b>	NEW BUSINESS
<b>Agenda Item Number:</b>	11 A
<b>Subject:</b>	SELECTION OF VOTING DELEGATE, FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE, AUGUST 15 THROUGH 17, 2019 (CITY MANAGER)
<b>Attachments:</b>	Letter from Florida League of Cities Executive Director Michael Sittig; Designation of Voting Delegate form; other important FLC dates
<b>Staff Contact:</b>	City Manager Fettrow
<b>Background:</b>	As set forth in the by-laws of the Florida League of Cities, City Council is required to designate a Voting Delegate for the Florida League of Cities Annual Conference, which will take place in August 2019. The Voting Delegate form must be completed and returned to the League; however, a Resolution is not required.
<b>Reference:</b>	Florida League of Cities By-Laws
<b>Suggested Action:</b>	Designation of Voting Delegate for the Florida League of Cities Annual Conference in August 2019



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TO: Key Official

FROM: Michael Sittig, Executive Director

DATE: May 13, 2019

SUBJECT: 93rd Annual FLC Conference  
VOTING DELEGATE INFORMATION  
August 15-17, 2019 – World Center Marriott, Orlando

A handwritten signature in black ink, appearing to read "Michael Sittig", is written over the "FROM:" line of the email header.

The Florida League of Cities' Annual Conference will be held at the World Center Marriot, Orlando, Florida on August 15-17. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2018.

Conference registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies.

If you have any questions on voting delegates, please call Eryn Russell at the League (850) 701-3616. **Voting delegate forms must be received by the League no later than August 9, 2019.**

Attachments: Form Designating Voting Delegate

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President **Leo E. Longworth**, Mayor, Bartow

First Vice President **Isaac Salver**, Councilman, Bay Harbor Islands • Second Vice President **Tony Ortiz**, Commissioner, Orlando  
Executive Director **Michael Sittig** • General Counsel **Kraig Conn**

**93rd Annual Conference  
Florida League of Cities, Inc.  
August 15-17, 2019  
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

**Designation of Voting Delegate**

Name of Voting Delegate: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality of: \_\_\_\_\_

**AUTHORIZED BY:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Return this form to:

Eryn Russell  
Florida League of Cities, Inc.  
Post Office Box 1757  
Tallahassee, FL 32302-1757  
Fax to Eryn Russell at (850) 222-3806 or email [erussell@flcities.com](mailto:erussell@flcities.com)

## **Important Dates**

### **May 2019**

Notice to Local and Regional League Presidents and Municipal Associations regarding the Legislative Committee and Resolutions Committee

### **June 2019**

Appointment of Legislative Committee and Resolutions Committee Members

### **July 10th**

Deadline for Submitting Resolutions to the League office

### **August 15th**

Legislative Policy Committee Meetings  
Voting Delegates Registration

### **August 16th**

Legislative Committee and Resolutions Committee Meetings

### **August 17th**

Immediately Following Breakfast – Pick Up Voting Delegate Credentials  
Followed by Annual Business Session