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**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**Wednesday, June 26, 2019 - 5:30 p.m.**

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1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on June 26, 2019 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Bill Ellis	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney
	Sherry Cazessus, CMC	Recording Secretary
STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of May 22, 2019

**Commissioner Laymance made a motion to approve the minutes and attendance record of the meeting on May 22, 2019; seconded by Commissioner Lum. The motion carried unanimously.**

3. FINANCIAL REPORT – May 2019

**Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Laymance. The motion carried unanimously.**

4. REPORTS FROM STAFF

A. Progress Reports

Ms. Kellner provided a power point presentation and video of the Space Coast Health Foundation façade grant project, which included before and after photos of the project. The presentation was part of an application that Ms. Kellner submitted for

the 2019 Florida Redevelopment Association Project of the Year for 2019. The winner will be announced on October 17<sup>th</sup> at the Annual Conference. The City previously won the award for the Barton Streetscape Project. Ms. Kellner stated that she plans to submit the Civic Hub project for the 2020 project of the year.

Ms. Kellner reported that the RFP for the 2019 Market Study was sent out on June 17<sup>th</sup>. The deadline for questions is July 12<sup>th</sup>, with the deadline for proposals as August 2<sup>nd</sup>. Ms. Kellner stated a special meeting might need to be scheduled for early August to present the proposals to the Agency.

Ms. Kellner reported on the following façade grants, which are still in progress:

- 1750 Huntington Lane (Tommy Blair's Quality Collision)
- 1670 Fiske Boulevard (Raho Inc.)
- 1694 Cedar Street (Bridges)
- 1285 Rockledge Boulevard (DoJack LLC)

Ms. Kellner reported that the Pet Pros project has been completed and closed out. A ribbon cutting is tentatively scheduled for Friday, July 26<sup>th</sup>.

#### 1. Recent Events

Ms. Kellner reported on the following recent events:

- City of Rockledge 4<sup>th</sup> Annual Memorial Day Ceremony was held Sunday, May 26<sup>th</sup>
- City of Rockledge Employee Charity Golf Tournament was held Saturday, June 8<sup>th</sup>
- Civic Hub Grand Opening was held Thursday, June 20<sup>th</sup>
- Fire Station No. 36 Grand Opening and "Hose Uncoupling Ceremony" was held Saturday, June 22<sup>nd</sup>

#### 2. Upcoming Events

Ms. Kellner announced that the City of Rockledge 33<sup>rd</sup> Annual Fourth of July Picnic is scheduled for Thursday, July 4<sup>th</sup> from 10:00 a.m. to 3:00 p.m. at McLarty Park.

### 5. UNFINISHED BUSINESS

#### A. Approval: Angela Avenue Appraisal

Ms. Kellner presented the appraisal for Angela Avenue. A local developer has expressed interest in the property in order to expand the scope of his project known as Carolina Pines, which are multi-family apartments slated for veterans and senior citizens.

**Motion by Commissioner Ellis to accept the appraisal for Angela Avenue and to refer to City Council to authorize the City Manager to enter into negotiations for the sale of the property; motion seconded by Commissioner Laymance. The motion carried unanimously.**

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: CRA Coordinator to Attend Conferences/Training

1. International Conference of Shopping Centers (ICSC)

Ms. Kellner presented the request to attend this year's ICSC Conference, to be held August 25<sup>th</sup> thru August 27<sup>th</sup> at the Orange County Convention Center. The cost for members to attend is \$190.00. Both the Redevelopment Coordinator and the Planning Director plan to attend.

**Motion by Commissioner Laymance for staff to attend the International Conference of Shopping Centers; motion seconded by Commissioner Mumblow. The motion carried.**

2. Florida Brownfields Annual Conference

Ms. Kellner presented the request to attend the Florida Brownfield Conference to be held at the Doubletree Universal Orlando from October 27<sup>th</sup> thru October 30<sup>th</sup>. The conference registration is \$325.00 and includes a one-year membership in the Brownfields Association.

**Motion by Commissioner Laymance for staff to attend the Florida Brownfields Conference; motion seconded by Commissioner Lum. The motion carried.**

3. Florida Redevelopment Association Annual Conference

Ms. Kellner presented the request to attend the Florida Redevelopment Association Annual Conference, which will be held at the Hilton Downtown Tampa from October 16<sup>th</sup> thru October 18<sup>th</sup>. The cost of the conference, course and lodging is \$1,527.00.

**Motion by Commissioner Laymance to attend the Florida Redevelopment Association Annual Conference; motion seconded by Commissioner Roll. The motion carried unanimously.**

It was discussed that in past years a Commissioner has been allowed to attend this Conference along with the Redevelopment Specialist and that the Agency would like to continue that tradition.

**Motion by Commissioner Lum to approve the attendance of a Commissioner at the Florida Redevelopment Association Annual Conference; motion seconded by Commissioner Mumblow. The motion carried unanimously.**

4. Pursue Certified Economic Developer (CEcD) Designation

Ms. Kellner presented the request to attend the Basic Economic Development course, to be held at the University of South Florida November 4<sup>th</sup>-November 7<sup>th</sup>. This is an extensive program consisting of eight courses, which will be followed by both a written and oral exam.

**Motion by Commissioner Laymance for CRA Coordinator to attend the Basic Economic Development Course; motion seconded by Commissioner Mumblow. The motion carried unanimously.**

B. Approval: 2019/2020 Community Redevelopment Agency Budget

Ms. Kellner provided an overview of the FY 2019-2020 Preliminary Budget for the Redevelopment Agency. Discussion focused on capital improvement projects; increased spending for consulting engineering services and an increase in the façade grant budget to \$150,000.00. There was a question as to why the special events budget remained the same when there is the new Civic Hub to be utilized. Finance Director Trine reported that there was an increase to the General Budget for special events. Discussion ensued regarding Civic Hub amenities and upcoming events.

**Motion by Commissioner Lum to approve the preliminary FY 2019/2020 budget and to forward recommendation to City Council; motion seconded by Commissioner Ellis. The motion carried unanimously.**

Dr. Fettrow provided an update on the Civic Hub. There were problems with the sound system at the grand opening, which was due to an incorrect setting of a limiter on the system. The problem was corrected by the installation crew the next day. Dr. Fettrow reported that the restrooms are opened and maintained by the Brevard County Parks and Recreation Department. Dr. Fettrow stated that a mid-block crossing is under consideration for the Civic Hub.

Dr. Fettrow reported that a CRA bill has been passed that requires 4 hours of ethics training for each Commissioner each year. The training can be done online, by video or in a classroom setting.

8. REPORTS FROM COMMISSIONERS

Commissioner Roll requested information on the old K-Mart located at Barton Commons. Planning Director Bernard reported that the entire plaza had been purchased by Hutton LLC. The property is in the rezoning process to change the zoning to RMU (Redevelopment Mixed Use), which would allow apartments to be built on the location of the old K-Mart.

Commissioner Mumblow distributed a flyer for The Sharon Natale Memorial Gala, to be held on July 27<sup>th</sup> to benefit the American Cancer Society.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:33 p.m.

Respectfully submitted,

Sherry Cazessus, CMC  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency