
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, December 11, 2019 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on December 11, 2019, at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Perry Cameron Jr.	Commissioner
	Janet Monaco	Commissioner
	Joseph Miniclier	Commission Attorney
	Jennifer M. LeVasseur	Recording Secretary

ABSENT:	Bill Ellis	Commissioner
---------	------------	--------------

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of October 23, 2019 (Regular Meeting)

Commissioner Laymance made a motion to approve the minutes and attendance record of the regular meeting on October 23, 2019; seconded by Commissioner Roll. The motion carried unanimously.

3. FINANCIAL REPORT – **Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of October 2019; motion seconded by Commissioner Laymance. The motion carried unanimously.**

4. REPORTS FROM STAFF

A. Progress Reports

Redevelopment Coordinator Kellner provided an update on the following:

1. Recent Events

- Brevard Food Truck Round Up and Canned Food Drive, held on Thursday, November 7

- Ribbon Cutting, Wharton-Smith, Inc., 1129 Rockledge Blvd., held on December 6
- Light Up Rockledge!, held on Saturday, December 7

2. Upcoming Events

- Cocoa-Rockledge Holiday Parade, Saturday, December 14 at 3:00 p.m.
- 2020 Rockledge Art and Craft Show, Saturday/Sunday, February 15/16, 2020 from 10:00 a.m. – 4:00 p.m. daily, Rockledge Civic Hub

3. Project Updates

- Market Study

Redevelopment Coordinator Kellner provided a brief update on the CRA Market Study. Staff is working closely with consultants and making progress on development of final deliverables that will be presented to the Board and City Council in February 2020.

- Barton Commons/Rockledge Flats

Redevelopment Coordinator Kellner shared photos of the demolition that has taken place over recent days. The entire demolition phase is projected to be completed within two months.

- Mid-Block Crossing

The call for contractor bids went out, and hopefully the goal is for completion by February 2020.

4. Façade Grants

Redevelopment Coordinator Kellner noted that there are 10 outstanding Façade Grants for this Fiscal Year. It was noted that Staff will be requesting a six month extension at the January 2020 Board meeting for the Brevard Vision Façade Grant project, as permitting issues were discovered and will need to be rectified in order to complete the project.

5. UNFINISHED BUSINESS - None

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant – Blue Marlin Pools of Brevard, Inc.

Redevelopment Coordinator Kellner introduced the façade improvement application for Blue Marlin Pools of Brevard, Inc. and invited President Michael Jackson and staff to answer any questions regarding the project. This business is a longtime member of our Rockledge business community and has recently completed construction on its new home located at 505 Barton Boulevard. This project represents a \$570,000.00 investment within the Barton Boulevard redevelopment sub-district. President/Owner Michael R. Jackson is requesting a grant to assist with the final phase of the project, which is the custom production and installation of protective exterior storm

shutters on the building's seven window openings. Two estimates were obtained, and the applicant is seeking approval of the \$10,650.00 proposal from Brevard Shutters & Accessories. The applicant is requesting a façade grant in the amount of \$5,325.00.

Motion by Commissioner Lum to approve the façade improvement grant for Blue Marlin Pools of Brevard, Inc. in the amount of \$5,325.00; motion seconded by Commissioner Monaco. The motion carries.

B. Approval: Façade Improvement Grant – Schroeck Veterinary Care

Redevelopment Coordinator Kellner introduced the façade improvement application for Schroeck Veterinary Care and invited Dr. Teri Schroeck and her husband, Brian, to elaborate on the project and respond to any questions. This veterinary practice will be opening in Spring 2020 in Riverwalk Plaza, located at 1954 Rockledge Boulevard. The applicant is requesting a grant to assist with the production and installation signage and has obtained two quotes for LED-illuminated storefront and monument signs. The applicant is seeking approval of the quote submitted by Kendall Signs due to the greater size of the sign, lesser cost per square foot, and additional door lettering and warranty included in the proposal. The logo design created by Kendall Signs is also preferred by the business owner. The total cost of the signage is \$6,456.93. Dr. Schroeck is requesting a façade grant in the amount of \$3,228.47.

Motion by Commissioner Laymance to approve the façade improvement grant for Schroeck Veterinary Care in the amount of \$3,228.47; motion seconded by Commissioner Monaco. The motion carries.

C. Approval: 2020 Meeting Schedule (Community Redevelopment Agency Board of Commissioners)

Redevelopment Coordinator Kellner presented the proposed meeting schedule for the 2020 calendar year. Discussion ensued regarding the selection of an alternate date for the November 2020 meeting. A proposed date of November 19, 2020 was offered for consideration.

Motion by Commissioner Monaco to adopt the meeting schedule for the 2020 calendar year with the proposed alternate date of November 19, 2020 for the November regular meeting; motion seconded by Commissioner Roll. The motion carries.

D. Approval: Selection of Chair and Vice Chair for 2020; Recommendation to City Council (Community Redevelopment Agency Board of Commissioners)

Redevelopment Coordinator Kellner reported that Florida Statutes require the City Council's approval of the chair and vice chair for the Agency Board. However, there is no term limit addressed, so once the recommendation has been made and approved, the officers remain in effect until a reappointment is requested by the Board. City Attorney Miniclier explained the legalities of this process and the correct procedure for nominating and electing a Chair and Vice Chair. Chairman Inman opened the floor to nominations for the Office of Chair.

Commissioner Lum nominated Commissioner Inman.

There being no further nominations, a vote was taken; motion by Commissioner Lum to elect Commissioner Inman by acclamation. Commissioner Inman was declared Chair by a vote of five (5) “ayes” and zero (0) “nays.”

The floor was then opened to nominations for Vice Chair.

Commissioner Laymance nominated Commissioner Lum.

There being no further nominations, a vote was taken; motion by Commissioner Laymance to elect Commissioner Lum by acclamation. Commissioner Lum was declared Vice Chair by a vote of five (5) “ayes” and zero (0) “nays.”

8. REPORTS FROM COMMISSIONERS

Chairman Inman explained that Publix will be presenting a future rebuild project to their Board in the near future, and the Rockledge location on US Highway 1 will be one of the stores considered for rebuild.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:55 p.m.

Respectfully submitted,

Jennifer M. LeVasseur
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency