

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, April 27, 2022 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on April 27, 2022 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

Commissioner Inman announced the recent passing of Lynne Roll, who was a longtime Commissioner.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Frederick Sanders	Commissioner
	Al Siefert	Commissioner
	Janet Monaco	Commissioner
	David Bucher	Commissioner
	April Fearon	Commissioner
	Joseph Miniclier	Commission Attorney
	Tricia T. Olsson	Recording Secretary

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	Maddie McDonald	Community Redevelopment Coordinator
	John Cooper	Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Meeting on March 23, 2022 (Regular Meeting)

Commissioner Lum moved to approve the minutes and attendance record of the regular meeting on March 23, 2022; seconded by Commissioner Monaco. The motion carried unanimously.

3. FINANCIAL REPORT

A. March 2022

Commissioner Lum moved to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of March 2022; seconded by Commissioner Monaco. The motion carried by unanimous vote.

4. PRESENTATION

A. 2021 Community Redevelopment Agency Façade Grant of the Year Award

Redevelopment Coordinator McDonald presented the Community Redevelopment Agency Façade Grant of the Year Award to Pullman West. Bill and Terri Pentz were present to accept the award.

5. REPORTS FROM STAFF/COMMITTEES

A. Progress Reports

Redevelopment Coordinator McDonald provided an update on the following:

1. Recent Events

- Trash Bash, held on April 9, 2022 at the Rockledge Civic Hub

2. Upcoming Events

- 21st Annual Charity Golf Tournament, Saturday, May 14, 2022 at 7:00 a.m. at the Turtle Creek Golf Course
- 4th of July Picnic, Monday, July 4, 2022 from 10:00 a.m. – 2:00 p.m. at McLarty Park
- Food Truck Friday, 4th Friday of each month from 4:30 p.m. – 7:30 p.m. at the Rockledge City Hall/Civic Hub parking lot (no event held in May)

3. Facade Improvement Grant Updates

- A total of \$59,144.94 in facade grant projects are in progress for fiscal year 2021 – 2022, and projects have been completed in the amount of \$32,700.00 for fiscal year 2021 – 2022.

4. Project Updates

- Barton Boulevard Road Diet

Redevelopment Coordinator McDonald reported that one more traffic study proposal needs to be completed.

- McKnight Family Sports Complex Multipurpose Building

No update.

- Don Griffin Trail

Redevelopment Coordinator McDonald reported that an agreement was signed with CK Construction and Development, LLC, and a start date will be scheduled.

- Barnes Boulevard Streetscape/Landscape

No update.

6. UNFINISHED BUSINESS

- None

7. CONSENT BUSINESS

- None

8. NEW BUSINESS

A. Approval: Façade Improvement Grant – Pizza Vola Express Florida, LLC – 910 Barton Boulevard #1

Redevelopment Coordinator McDonald presented the façade improvement grant application for Pizza Vola Express Florida, LLC, 910 Barton Boulevard #1. The applicant plans to install new signage for the wall, drive-thru, and wayfinding/directional signs. Two requisite cost estimates were obtained for the project, and the lower quote of \$9,782.35 was chosen. The applicant requested a Façade Improvement Grant in the amount of \$4,891.18.

Danniel Acosta, 244 Barton Boulevard #119, owner and operator of Pizza Vola Express Florida, LLC, gave an overview of the project and shared plans to open other locations in Florida.

Commissioner Lum moved to approve the façade improvement grant for Pizza Vola Express Florida, LLC in the amount of \$4,891.18; seconded by Commissioner Monaco. The motion carried unanimously.

B. Approval: Completed Audit of Rockledge Community Redevelopment Agency for FY2021

Carr, Riggs & Ingram, CPAs and Advisors completed the fiscal year 2021 audit. Christine Noll-Rhan, accountant for Carr, Riggs & Ingram, CPAs and Advisors, gave an overview of the budget and the independent external audit that was completed for the City of Rockledge.

Commissioner Fearon moved to be in receipt of the audit and to forward the recommendation to City Council; seconded by Commissioner Monaco. The motion carried by unanimous vote.

9. REPORTS FROM COMMISSIONERS

- Commissioner Monaco announced that Pet Pros will be hosting a Pets in the Park event on May 1, 2022 from 10:00 a.m. – 2:00 p.m. in Cocoa Village.
- In response to a question posed by Commissioner Sanders regarding the landscaping and irrigation plan at a storage unit business on Huntington Lane, staff advised that research would be conducted and further information would be provided.
- Planning Director Cooper provided an update on several new businesses and developments in Rockledge.
- City Manager Fettrow announced that news regarding the Old Searstown Plaza will be shared at the next City Council meeting on Wednesday, May 4th.

10. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:51 p.m.

Respectfully submitted,

Tricia T. Olsson
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency