

**ROCKLEDGE CODE ENFORCEMENT BOARD
MEETING MINUTES**

Thursday, May 13, 2021 - 4:30 p.m.

1. CALL TO ORDER

The Rockledge Code Enforcement Board met on May 13, 2021, at 4:30 p.m. in the City Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Karen Kuta, Chairman
Kevin Jarvis, Vice Chairman
David Bucher
Jeffrey Fee
Mark O'Donnell
Martha Rich
Matthew Whalen

MEMBERS ABSENT: None

STAFF PRESENT: Joseph Miniclier, Code Board Attorney
John Cooper, Planning Director
Lt. Chris Cochie, Public Safety
Maddie McDonald, Code Enforcement Officer
Deanna Pomichter, Recording Secretary

With a quorum present, the meeting was called to order by Chairman Kuta.

2. APPROVAL OF MINUTES

Meeting of March 11, 2021

Motion by Kevin Jarvis to approve the meeting Minutes and Attendance Record from March 11, 2021. Seconded by Jeffrey Fee. All in favor. Motion carried.

3. UNFINISHED BUSINESS

- A. ECE19-0637 – William G Angevine et al -1206 Wentworth Circle - request for a reduction of lien.

Code Enforcement Officer McDonald stated the lien is paid in full.

- B. ECE20-0163 – Grace Herrington – 923 Levitt Parkway – Inoperable vehicle (expired tag) on side of house, open carport full of household items, such as clothing, household furniture, cardboard boxes and more, west side of property has vines that have taken over the side of the house and has caused damage to the gable ends, there is missing fascia and soffits and the reroof remains in disrepair. (Tabled March 11, 2021)

Motion by Kevin Jarvis to remove from the table ECE20-00163. Seconded by Jeffrey Fee. All in favor. Motion carried.

Code Enforcement Officer McDonald stated since the last meeting the vehicle, carport and roof have been brought into compliance. The property owner has stayed in contact and is working on the fascia and soffit repairs, she is in the process of obtaining bids for the work.

Discussion followed.

Motion by Kevin Jarvis to table ECE20-0163 for 60 days to allow the owner time to select a contractor and obtain the proper permit. Seconded by Jeffrey Fee. All in favor. Motion carried.

C. ECE20-0911 – Russel Sage Jr – 1718 Palmer Lane – Inoperable vehicle (flat tire and expired tag) and curb/sidewalk are not edged.

1. Finding of Fact, Conclusion of Law and Order (March 12, 2021)
2. Request to file Administrative Order/Lien

Code Enforcement Officer McDonald explained that she has made several attempts to contact anyone at the residence with no response. After a re-inspection of the property the vehicle remains with expired tags and flat tires and the property has been mowed and edged.

Code Enforcement Officer McDonald stated she received an email from Linda Ambrosch confirming the property owner is deceased and is working on getting the vehicle in compliance but is having trouble with the title.

Discussion followed.

Motion by Kevin Jarvis to table ECE20-0911 for 60 days to take care of the vehicle. Seconded by Jeffrey Fee. All in favor. Motion carries.

4. NEW BUSINESS

City Attorney Miniclier asked the Board members if they had any Ex-Parte communications and/or investigations regarding the agenda items. No members of the Board had any communications or site visits regarding any of the cases coming in front of the Board.

A. ECE20-0910 – William T. Davis, LaRhonda Davis – 1024- Pompano Drive – Inoperable vehicle (missing/no Tag) beside driveway.

Code Enforcement Officer McDonald explained that on a routine inspection in the area noted two inoperable vehicles, one with an expired tag, one with no tag and a tail light out hanging by its wire. Ms. McDonald explained that the owner stated that she lost her job and is having phone problems. Adding that the owner explained that the tail light is being fixed and is having trouble with the title on the truck and the expired tag on the car is renewed.

Code Enforcement Officer McDonald stated there has been no more communication from the owner and the vehicle remains in violation. The Notice of Hearing was attached to the door as the certified mail was returned unclaimed.

Discussion followed.

Motion by Kevin Jarvis that vehicle without proper tags at 1024 Pompano Drive is in violation of the Rockledge Land Development Regulations when the Notice of Violation was sent. Seconded by Mark O'Donnell. All in favor. Motion carried.

Motion by Kevin Jarvis that the property, at 1024 Pompano Drive, is in violation of 13-15 of the Rockledge Land Development Regulations. Seconded by Mark O'Donnell. All in favor. Motion carried.

Motion by Kevin Jarvis that the property located at 1024 Pompano Drive must be in compliance with 13-15 of the Rockledge Land Development Regulations by having the vehicle remove or proper tags placed on it within twenty (20) days or a fine of \$50.00 a day will be imposed retroactive to the date the order was signed. Seconded by Kevin Jarvis. All in favor. Motion carried.

- B. ECE20-0770 – David L McMurray – 1121 Geiger Street – Sun-Sational Salon & Spa, LLC – work without a permit (plumbing)

Code Enforcement Officer McDonald explained that the Building Official Pat Callahan went to the property for a Business Tax Receipt (BTR) visit and notice plumbing work was being done without a permit. Spoke with the business owner a few times and went over what was needed. A building permit application was submitted in March 2021 which needed drawings for the work being done. Those drawings were received on May 11, 2021. The contractor on the permit is not registered with the City and the building department is waiting for the contractors' information so they can start the permit process. Once received it will take approximately three weeks for the permit to be reviewed and processed.

Jerri Dunn, 1121 Geiger Street, Rockledge, FL 32955 owner of Sun-Sational Salon & Spa, LLC, stated since there was existing plumbing she didn't realize a permit would be needed. The contractor who did the work was out of the country and it took a while to receive the information from him. They are now back in the country and will have the paper work need to the building department by Monday.

Discussion followed.

Motion by Kevin Jarvis to table ECE20-0770 until the next meeting for the permit to be completed. Seconded by Jeffrey Fee. All in favor. Motion carried.

5. ADJOURN - There being no further business, the meeting was adjourned at 5:01 p.m.

Submitted by:

Deanna Pomichter
Recording Secretary

Approved by:

Karen Kuta
Chairman