
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, May 22, 2019 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on May 22, 2019 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Bill Ellis	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney
	Sherry Cazessus, CMC	Recording Secretary

STAFF PRESENT:	Matthew Trine	Assistant City Manager/Finance Director
	Alexandra Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of March 27, 2019

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on March 27, 2019; seconded by Commissioner Mumblow. The motion carried unanimously.

3. FINANCIAL REPORT – March & April 2019

Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Roll. The motion carried unanimously.

4. REPORTS FROM STAFF

A. Progress Reports

Ms. Kellner provided current aerials of the Civic Hub, which is nearing completion. Ribbon cutting/grand opening celebration tentatively planned for June 20th. Plans are

underway to facilitate special events and establish a policy and fee schedule for rental.

Ms. Kellner provided the following updates on projects and façade grants:

- Cogswell sidewalk improvement project underway by the Public Works Department
- Tommy Blair's Quality Collision, working on fence improvements
- Raho Inc., project has not been started
- Bridges, working on final details
- Brevard Vision, project underway, waiting for handicapped railing to be installed
- Edward Jones, project complete and payment made

1. Recent Events

Ms. Kellner reported on the following recent events:

- KFC Ribbon Cutting was held Friday, March 29th
- Keep Brevard Beautiful – 2019 Trash Bash was held Saturday, April 6th
- Volunteer Breakfast was held Saturday, April 20th at Rockledge Regional Medical Center
- Arbor Day Tree Planting was held Friday, April 26th at City Hall

2. Upcoming Events

Ms. Kellner announced the following upcoming events:

- City of Rockledge 4th Annual Memorial Day Ceremony, Sunday, May 26th from 2:00 – 3:00 p.m. at Rockledge High School Auditorium.
- City of Rockledge Employee Charity Golf Tournament, Saturday June 8th at Turtle Creek Golf Course. Registration at 7 a.m. and Shotgun start at 8:00 a.m.
- City of Rockledge Fourth of July Picnic, McLarty Park

5. UNFINISHED BUSINESS - None

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant Request, Neoplex Properties / 365 Pool Service, Inc., 966 Florida Avenue

Ms. Kellner presented the façade improvement grant application for Neoplex Properties/365 Pool Service, Inc. The historic Mediterranean style building was constructed in 1935 and is at the southern-most triangle intersection of Florida and Brevard Avenues. The application is for replacement of the tile and flat roofs, landscaping and tree removal in the amount of \$20,796.24.

Owner Thomas Diaz explained that due to the age of the building he has had to reconstruct it from the inside out utilizing wire, stucco and wood. Mr. Diaz explained that the building has three separate roofs, of which two are flat and one is tile. The current tenant has reported leaks in several areas of the flat roof, which Mr. Diaz would like to replace as part of this project. Discussion focused on item 7-e of the façade grant program guidelines, which indicated that “essential repairs to or replacement of existing roofs that will not result in an aesthetic improvement are not an eligible expense”. Since the flat roofs are not visible and not an aesthetic improvement, that portion of the estimate was removed from the application, reducing the total amount to \$10,850.00 of eligible expenses.

Motion by Commissioner Ellis to approve the façade improvement grant for Neoplex Properties/365 Pool Service, Inc. in the amount of \$5,425.00; motion seconded by Commissioner Laymance. The motion carried 5-1. Voting for the motion Commissioners Roll, Laymance, Mumblow, Ellis and Cameron. Voting against the motion Commissioner Lum.

B. Approval: Market Study RFP

Ms. Kellner presented the draft of RFP 2019-01 Market Study-Community Redevelopment Areas, Request for Proposals. The purpose of the RFP is to enlist an experienced, professional entity to assist in finalizing a multi-phased, sunset plan for the agency in 2026. The two areas to be addressed under the RFP are the Florida Avenue sub-district (Sub-Area 1) and Barton Boulevard (Sub-Area 2). The proposed plan would provide a clear path forward to capitalize on existing assets, enable sound and productive budgeting decisions, and develop their highest and best potential in areas of commercial, occupational, residential and recreational use. The 2018/2019 budget includes \$35,000.00 for consulting services, which the CRA would utilize to begin the endeavor. It is estimated that an additional \$15,000.00 would be needed from the 2019/2020 budget, for a total amount between both fiscal years not to exceed \$50,000.00.

Motion by Commissioner Lum to approve the proposed Florida Avenue and Barton Boulevard Market Study RFP and to forward to City Council for final approval to commence with issuance; motion seconded by Commissioner Laymance. Motion carried unanimously.

8. REPORTS FROM COMMISSIONERS

Chairman Inman requested updates on the following:

- Barton Commons, which Mrs. Bernard reported is up for rezoning to Redevelopment Mixed Use, with possible multifamily dwellings at the west end of the property
- Village Green, Mrs. Bernard reported is currently up for sale for 4 million dollars
- The status of the sale of the property across from City Hall on Barton Boulevard, Mrs. Bernard stated nothing to report at this time.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:16 p.m.

Respectfully submitted,

Sherry Cazessus, CMC
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency