

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, July 24, 2019- 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on July 24, 2019 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Bill Ellis	Commissioner
	Joseph Miniclier	Commission Attorney
	Sherry Cazessus, CMC	Recording Secretary

ABSENT:	Angela Mumbrow	Commissioner
	Perry Cameron Jr.	Commissioner

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator

With a quorum present, the meeting was called to order by Chairman Edward Inman.

Chairman Inman requested a moment of silence in remembrance of City Volunteer of the Year Paul Grossman, who passed away on July 13<sup>th</sup>. Mr. Grossman had many years of service in the Rockledge Community.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of June 26, 2019

**Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on June 26, 2019; seconded by Commissioner Laymance. The motion carried unanimously.**

3. FINANCIAL REPORT – June 2019

**Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Ellis. The motion carried unanimously.**

#### 4. REPORTS FROM STAFF

##### A. Progress Reports

Ms. Kellner reported that she had received inquiries from all over the country regarding the RFP Market Study. The bid opening is scheduled for 11:00 a.m. on August 2<sup>nd</sup>.

Ms. Kellner reported that staff has been working with the Brevard Achievement Center to determine the best location for the sidewalk project on Cogswell.

Ms. Kellner reported that the following façade grants are still ongoing:

- 1694 Cedar Street (Bridges)
- 1263 Rockledge Boulevard (Macik Builders)
- 1285 Rockledge Boulevard (DoJack LLC)

Ms. Kellner reported that the following façade grants have been completed and closed out:

- 1750 Huntington Lane (Tommy Blair's Quality Collision)
- 1670 Fiske Boulevard (Raho Inc.)

Ms. Kellner reported that \$53,782.00 has been paid out for façade grants this year, with an additional \$20,000.00 to be paid out next month.

##### 1. Recent Events

Ms. Kellner reported on the City of Rockledge Fourth of July Picnic, which was held July 4<sup>th</sup> at McLarty Park

##### 2. Upcoming Events

Ms. Kellner announced the ribbon cutting and grand opening of Pet Pro's is scheduled for July 26th at 4:30 p.m., with the ribbon cut at 5:00 p.m.

Ms. Kellner announced that the 4<sup>th</sup> Annual 9/11 Remembrance Ceremony is scheduled to be held on Wednesday, September 11<sup>th</sup> at the Rockledge Civic Hub

#### 5. UNFINISHED BUSINESS

##### A. Approval: Façade Improvement Grant – 966 Florida Avenue

Ms. Kellner presented the request for a revision to the façade grant for Neoplex Pool Service, located at 966 Florida Avenue. The original façade grant was approved at the May 22<sup>nd</sup> meeting in the amount of \$5,425.00 for the replacement of a tile roof, landscaping and tree removal. Included in the original application was assistance in replacing a leaking roof, which was denied because it did not meet the grant requirements. The applicant has determined that the repair of the leaking roof is a priority and has decided to delay the replacement of the tile roof. The revised application is for landscaping and tree removal in the amount of \$6, 430. 00. The applicant,

Thomas Diaz, explained that he had to downsize the cost and scope of work in order to repair the flat roof that was leaking.

**Motion by Commissioner Laymance to approve the revised façade improvement grant for Neoplex Pool Service, Inc. in the amount of \$3,215.00; motion seconded by Commissioner Ellis. The motion passed unanimously.**

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant Request – B West Townhomes, LTD (Yourlife Rockledge)

Ms. Kellner presented the façade improvement grant application for B West Townhomes, LTD. The project consists of a new 100-bed specialized memory care assisted living facility to be built on Barnes Boulevard. The request is for landscaping, hardscaping, lighting, irrigation and a water feature in the amount of \$296,981.75. Applicant Alex Ahrenholz reported that the project was expected to open in the middle of 2020.

**Motion by Commissioner Lum to approve the façade improvement grant for B West Townhomes, LTD in the amount of \$10,000.00; motion seconded by Commissioner Laymance. The motion carried unanimously.**

B. Approval: Civic Hub – Barton Boulevard Mid-Block Crossing Project

Ms. Kellner presented the Barton Boulevard Mid-block Crossing detailed design scope and fee proposal from Jacobs Engineering Group in the amount of \$19,862.00. These services will enable staff to move forward in identifying whether or not the construction phase can be undertaken “in-house” and the steps necessary to advance the pedestrian infrastructure project. Discussion focused on the need for safe pedestrian transport and access points, liability and ADA access points. There is adequate funding under the 2018/2019 consulting services budget.

**Motion by Commissioner Lum to approve Jacobs Engineering’s fee proposal for the Barton Boulevard mid-block crossing design and scope of work in an amount not to exceed \$20,000.00; motion seconded by Commissioner Laymance. The motion carried unanimously.**

C. Approval: Date for Special Meeting – August 7, 2019 5:30 p.m.

Ms. Kellner confirmed the date of the special meeting to be August 7<sup>th</sup> at 5:30 p.m. The purpose of the meeting is to approve the selection of the top vendor from the RFP Market Study and forward to City Council for approval.

**Motion by Commissioner Laymance to convene on August 7, 2019 at 5:30 p.m. for a Special Meeting; motion seconded by Commissioner Ellis. The motion carried unanimously.**

8. REPORTS FROM COMMISSIONERS

Commissioner Roll announced the passing of former City Councilman Bob Anderson.

At the request of Commissioner Ellis, Dr. Fettrow provided an update on Fiske Boulevard. The results of a signal study indicate the need for a traffic signal at the corner of Roy Wall Boulevard and Fiske Boulevard, but not one at the intersection of Levitt Park and Fiske. Also, plans indicate possible realignment of the corner of Martin Road and Fiske utilizing property that is currently owned by the City. The project is scheduled to begin in July of 2020.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:10 p.m.

Respectfully submitted,

Sherry Cazessus, CMC  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency