

**ROCKLEDGE CODE ENFORCEMENT BOARD
MEETING MINUTES**

Thursday, October 13, 2022 - 4:30 p.m.

1. CALL TO ORDER/ROLL CALL

The Rockledge Code Enforcement Board met on October 13, 2022, at 4:30 p.m. in the City Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Mark O'Donnell, Chairman
 Jeffrey Fee, Vice Chairman
 Franklin Holder
 Ty Buterbaugh
 Kelly Wentworth

STAFF PRESENT: Joseph Miniclier, Code Enforcement Board
 Attorney
 Brenda Fettrow, City Manager
 John Cooper, Planning Director
 Maddie McDonald, Code Enforcement Officer
 Tricia Olsson, Recording Secretary

With a quorum present, the meeting was called to order by Chairman Mark O'Donnell.

2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- o A salute was given to the flag, and the Pledge of Allegiance was recited in unison.

3. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Regular Meeting on September 8, 2022

Jeffrey Fee moved to approve the minutes and attendance record from the regular meeting on September 8, 2022; seconded by Franklin Holder. The motion passed unanimously.

4. UNFINISHED BUSINESS

- A. ECE22-161 – Lisbeth Nunn Clark – 1375 Gleneagles Way, Rockledge, FL 32955 – Junk/debris in front yard, portable storage unit (more than three (3) days allowed) and cargo trailer on the grass with debris.

Code Enforcement Officer McDonald reported this property has come into compliance, and there were no fines or fees, and no further action was required.

- B. ECE22-0170 – Candi E. Lynch – 1031 Coronado Drive, Rockledge, FL 32955 – Debris in front of front door/garage area (Tabled September 8, 2022).

Motion by Jeffrey Fee to remove ECE22-0170 from the table. Seconded by Kelly Wentworth. All in favor. Motion carried.

Code Enforcement Officer McDonald reported this property has come into compliance, and there were no fines or fees, and no further action was required.

- C. ECE22-0198 – Patrick Christoffel – 981 Miracle Way, Rockledge, FL 32955 – RV/Camper stored in front setbacks.

Code Enforcement Officer McDonald provided an overview of the property and the current circumstance of the property owner. Code Enforcement Officer McDonald reported the property came into compliance four (4) days after the deadline through cooperation of the owner's family. It was further reported that a fine of \$100.00 was incurred due to the deadline not being met. Staff requested there be no fines or fees assessed now that the property has come into compliance.

Motion by Jeffrey Fee to waive the \$100.00 fine on ECE22-0198 property at 981 Miracle Way due to the property being in compliance. Seconded by Kelly Wentworth. The motion carried with three (3) in favor (Jeffrey Fee, Franklin Holder and Kelly Wentworth) and one (1) opposition (Ty Buterbaugh).

5. NEW BUSINESS

- A. ECE21-0447 – Travis W. Berry, Trust – 3761 Brantley Circle, Rockledge, FL 32955 – Pavers installed over 20% of entire property.

Code Enforcement Officer McDonald was sworn in by Code Enforcement Board Attorney Miniclier. Code Enforcement Officer McDonald gave an overview of the property located at 3761 Brantley Circle in regards to complaints about the entire property being covered with pavers. Code Enforcement Officer McDonald reported numerous attempts were made to notify the property owner of the violation, but there has been no communication from the property owner. The property continues to be in noncompliance, and the owner has not made any attempt to correct this violation.

Planning Director, John Cooper, clarified that the impervious surface cannot exceed 20% of the green space which excludes the driveway.

Staff requested the owner be given 30 days to remove the pavers that were not approved. If no action is taken within 30 days, a fine of \$25 a day is to be assessed for a total of 30 days, with an increase of \$25.00 a day every 30 days until the property is brought into compliance.

Motion by Jeffrey Fee that there exist pavers installed over 20% of the entire property located at 3761 Brantley Circle which is a violation of the Rockledge Land Development Regulations when the Notice of Violation was sent. Seconded by Franklin Holder. All in favor. Motion carried.

Motion by Jeffrey Fee that the property at 3761 Brantley Circle is in violation of Section 80.20(e)(1) of the Rockledge Land Development Regulations by installing pavers over more than 20% of the entire property. Seconded by Franklin Holder. All in favor. Motion carried.

Motion by Jeffrey Fee that the property at 3761 Brantley Circle must be in compliance with Section 80.20(e)(1) of the Rockledge Land Development Regulations within 15 days, or a fine of \$250.00 a day will be assessed. Seconded by Ty Buterbaugh. All in favor. Motion carried.

6. ADJOURN

There being no further business, the meeting was adjourned at 4:52 p.m.

Submitted by:

Tricia T. Olsson
Recording Secretary

Approved by:

Mark O'Donnell
Chairman