



APPLICATION TO VACATE EASEMENT

(Please type or print clearly in blue or black ink)

To be completed by City Staff:

Application No. VE- _____

Date Submitted: _____

Section 1. APPLICANT / PROPERTY OWNER(S) / AGENT INFORMATION:

Name of Property Owner(s) _____

Residence Address _____

City, State, Zip _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Name of Agent, if any _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Section 2. PROPERTY INFORMATION:

Physical Address of Property _____

or, if not available, provide a general location (Example: NW corner of "A" and "B" Streets)

Legal Description of Property: Lot: _____ Block: _____ PB/PG: _____

Subdivision: _____

or TOWNSHIP: _____ RANGE: _____ SECTION: _____ PARCEL #: _____

Parcel ID No. (assigned by Brevard County): _____

Section 3. EASEMENT INFORMATION

Easement Location: _____
(example: along East property line, running North and South)

Width of Existing Easement: _____ Number of Feet to be Vacated: _____

Please indicate the purpose for which the easement, or a portion thereof, is to be vacated:

Section 4. SIGNATURES OF OWNERS AND/OR AGENTS:

Sign Name (Property Owner): _____

Print Name (Property Owner): _____

Sign Name (Property Owner): _____

Print Name (Property Owner): _____

Sign Name (Agent): _____

Print Name (Agent): _____

Section 5. UTILITY PROVIDERS.

The applicant or agent must contact each of the utility providers listed below to verify that there are no utilities installed within the easement and to receive a Letter of No Objection from each provider:

Telephone	Bell South	Troy Jarvis or Leland Chemerys	321-690-2097
Gas	NUI/City Gas	Jerrold Pierce	321-632-1735
Electric	Florida Power & Light	Phil Wilson	321-726-4830
Water	City of Cocoa	Peggy Turner	321-639-7678
Sewer	City of Rockledge	Alan LaDuke	321-690-3975
Cable	Bright House Network	Jack Bruner	321-757-6452

Section 6. ATTACHMENTS AND EXHIBITS

The following documents must be included when submitting the application package:

As to Section 1.

- A copy of the recorded deed or other legal instrument indicating proof of ownership
- If an agent is listed, a notarized letter or statement of authorization from the property owner(s) authorizing the agent to represent the owner(s) in connection with this application, OR a recorded Power of Attorney, Personal Representative Deed, Trustee Agreement, etc., in the agent's name.

As to Section 2.

- If the property is not located within a platted subdivision, a metes and bounds description in both electronic and hard-copy formats.

As to Section 3.

- A copy of a certified survey of the lot or parcel indicated in Section 1 showing the easement to be vacated.

As to Section 5.

- Letters of No Objection from each of the utilities listed.

As to Application.

A check in the amount of **\$250.00** payable to the City of Rockledge. This amount represents the filing fee associated with the request, and includes the cost of legal advertising, document recording, etc. In the event that the costs exceed the fee amount, the applicant will be responsible to pay the difference.