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**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**Wednesday, March 27, 2019 - 5:30 p.m.**

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1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on March 27, 2019 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Carol Laymance	Commissioner
	Bill Ellis	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney

ABSENT:	Steve Lum	Commissioner (excused)
	Angela Mumblow	Commissioner (excused)

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of February 27, 2019

**Commissioner Ellis made a motion to approve the minutes and attendance record of the meeting on February 27, 2019; seconded by Commissioner Laymance. The motion carried unanimously.**

3. FINANCIAL REPORT – February

**Motion by Commissioner Roll to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Laymance. The motion carried unanimously.**

4. REPORTS FROM STAFF

Dr. Fettrow provided an update on local matters that recently took place regarding the CRA. On September 17, 2017 Staff returned a signed local agreement to the Brevard County Manager, but the agreement was never forwarded to the County Commission for approval. On March 12, 2019 the new County Commission introduced a Resolution that would put a moratorium on new debt for CRA's in the cities of Rockledge, Cocoa, Palm Bay and Melbourne until a local agreement was reached with each City. On March 11<sup>th</sup> Mayor Price and Dr. Fettrow called County Commissioner Brian Lober and talked it through. The City Manager attended the County Commission meeting on March 12 and spoke and Rockledge was removed from the Resolution. On March 22<sup>nd</sup> Dr. Fettrow and Attorney Miniclier met with the County Manager and County Attorneys to discuss draft language for the interlocal agreement. The following items were discussed:

- Inclusion of a compliance audit clause
- A universal annual report for the County Commission. Template has been received for review by the CRA Attorney. One item to be included on report is the ability to track jobs which were a direct result of CRA action.
- CRA trust fund payments over debt service to go to County Roads in the CRA district. This was already done with the Barnes Boulevard Project and the City does not have any other county roads in the CRA districts.
- Closure prior to statutory sunset date. For Rockledge the sunset date is January 23, 2027. County would like sunset date to be September 30, 2026
- CRA not to incur any new debt in the remaining six years. Promise to be debt free by sunset date of 2026.

Dr. Fettrow reported that following the sunset of the CRA, Planning Director Bernard is looking into forming Business Districts as an avenue to continue the work the CRA has accomplished.

Dr. Fettrow explained the current process for choosing the Volunteer of the Year, which is by a committee of the winners of the three previous years. This year Staff would like to include nominations from the City Board members. Board members can nominate up to three people and the nominations will be considered by the Committee. Consideration should be given for years of service on board(s) and amount of service to the City. In the past the winner has received a certificate; this year's winner will receive a City shirt with Volunteer of the year and have their picture displayed in the lobby.

#### A. Progress Reports

##### 1. Recent Events

- a) 2019 Wednesday-Friday Tabletop Expo was held Wednesday, March 6 at Rockledge City Hall. The event was well attended.

##### 2. Upcoming Event

- a) KFC Ribbon Cutting, Friday March 29<sup>th</sup> at 10:00 a.m. at 1842 Rockledge Boulevard
- b) Keep Brevard Beautiful – 2019 Trash Bash, Saturday April 6<sup>th</sup> from 8:00 a.m. to noon at Rockledge City Hall

- c) Volunteer Breakfast, Saturday, April 20<sup>th</sup> at 9:00 a.m. at Rockledge Regional Medical Center
- d) Arbor Day Tree Planting, Friday, April 26<sup>th</sup> at 4:00 p.m., location to be announced
- e) City of Rockledge 4<sup>th</sup> Annual Memorial Day Ceremony, Sunday, May 26<sup>th</sup> from 2:00 – 3:00 p.m., at Rockledge High School Auditorium
- f) City of Rockledge Employee Charity Golf Tournament, Saturday, June 8<sup>th</sup> at Turtle Creek Golf Club. Registration at 7:00 a.m., shotgun start at 8:00 a.m.

5. UNFINISHED BUSINESS

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Angela Avenue Property Appraisal

Ms. Kellner reported that the City currently owns Lot 23, Block A of Angela Avenue. Ralph McCoig is currently building Carolina Pines on 801, 803 and 805 Angela Avenue and would like to purchase a portion of Lot 23, Block A to expand the Carolina Pines Project. The Carolina Pines project will provide affordable housing for veterans and seniors. In order for the City to establish a purchase price which reflects the current market value, staff would like authorization to have an appraisal performed by Tuttle Armfield Wagner.

**Motion by Commissioner Ellis to direct staff to obtain an appraisal of Lot 23, Block A of Angela Avenue; motion seconded by Commissioner Roll. The motion carried unanimously.**

B. Approval: Cogswell Street Sidewalk Project

Ms. Kellner reported that concrete sidewalk on the eastern side of Cogswell Street has deteriorated and the uneven condition of the sidewalk has become a safety concern. The estimate for the sidewalk improvement project is \$4,600.00. The project consists of replacing the existing sidewalk, curbing, gutter and sod and will extend the sidewalk one block south to Hawk Street.

**Motion by Commissioner Laymance to approve funding in the amount of \$4,600.00 for the Cogswell Street Sidewalk Improvements; motion seconded by Commissioner Ellis. The motion carried unanimously.**

C. Approval: 2018 Community Redevelopment Agency Annual Report

Ms. Kellner presented the 2018 Annual Report, which is required by Florida Statutes, Chapter 163, for submittal to the City Council, which is the Agency's governing body. Although it is not required by statute, Ms. Kellner also provided copies to the Brevard County Commission and County Manager, the Department of Economic Opportunity Special District Information Program; and the Florida Redevelopment Association.

**Motion by Commissioner Ellis to approve the 2018 Community Redevelopment Agency Annual Report; motion seconded by Commissioner Roll. The motion carried unanimously.**

8. REPORTS FROM COMMISSIONERS

Commissioner Laymance reported that the Georgia Phillips Reading Room has been very busy and is doing wonderful.

Commissioner Cameron inquired about the status of Dr. David Ray's request for assistance from the City regarding the replacement of his sign at 1760 South Fiske Boulevard. Dr. Fettrow reported that his request was presented to the City Council at the March 20<sup>th</sup> meeting and Council approved reimbursement of the remainder of the cost of the sign that would not be covered by the CRA Façade Grant.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:17 p.m.

Respectfully submitted,

Sherry Cazessus, CMC  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency