
THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD

MEETING MINUTES

Thursday, September 12, 2019 ♦ 6:00 p.m.

1. CALL TO ORDER

The Rockledge Environmental Enhancement Board met on September 12, 2019, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Pam Shoemaker, Chairwoman
Crystal Pope, Vice Chairwoman
David Straughn
Janet Monaco
Frederick Sanders
Darby Miller
Martha Rich
Amy Tidd

MEMBERS ABSENT: Adam Copenhaver (excused)
Carole McCormick (excused)

STAFF PRESENT: Alix Bernard, Planning Director
Trina Gilliam, City Planner
Deanna DeMougin, Recording Secretary

With a quorum present, the meeting was called into order at 6:00 p.m. by Chairwoman Shoemaker.

2. APPROVAL OF MINUTES

Motion by Crystal Pope to approve the minutes and attendance record of August 8, 2019; motion seconded by Martha Rich. The motion passed unanimously.

3. REPORTS- None

4. OLD BUSINESS-

A. Decomposition Timeline

Chairwoman Shoemaker met with City Manager Fettrow, Planning Director Alix Bernard and City Planner Trina Gilliam regarding the decomposition timeline project. The main focus of the project will be to display to the public the decomposition of non-recyclable items. Discussion took place about bringing more ideas of what the board will look like.

Motion by Crystal Pope to have the Board turn in research regarding the Decomposition Timeline to City Planner, Trina Gilliam by October 3, 2019; motion seconded by Frederick Sanders. The motion passed unanimously.

B. Thompson House

Chairwoman Shoemaker met with the City Manager regarding the Thompson House. Planning Director Alix Bernard explained that the City Manager is aware of the concerns regarding the property and that a report will be forth coming at the October meeting.

5. **NEW BUSINESS–**

A. 2019 Town Ornament

Planning Director, Alexandra Bernard presented the idea for this year's City Christmas ornament to the Board. Each year the City sells a different ornament that depicts different landmarks within the City of Rockledge. This year's Light-Up Rockledge event will be held in the Civic Hub so the ornament will commemorate that location.

Motion by Amy Tidd for the 2019 Christmas Ornament to depict the Civic Hub; seconded by Janet Monaco. The motion passed unanimously.

B. Hospice of St. Francis Remembrance Tree

The remembrance tree lighting ceremony will take place November 14, 2019 at 6 p.m. at the community resource center. The ceremony is to honor hospice patients who have passed away. Alix Bernard stated the November meeting will need to be rescheduled for a different day because the ceremony lands on the same day as the November TREE Board meeting.

Motion by Crystal Pope to support the Remembrance Tree Ceremony and to reschedule the November meeting; seconded by Fredrick Sanders. The motion passed unanimously.

6. **COMMUNICATIONS-**

Alix Bernard addressed various questions the Board had in regards to different ongoing projects within the City.

7. **ADJOURN**

There being no further business to come before the Board, Chairwoman Shoemaker adjourned the meeting at 6:50 p.m.

Submitted by:

Deanna DeMougin, Recording Secretary

APPROVED BY

Pam Shoemaker, Chairwoman

