

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, January 22, 2020 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on January 22, 2020 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Lynne Krnoul Roll	Commissioner
	Carol Laymance	Commissioner
	Bill Ellis	Commissioner
	Janet Monaco	Commissioner
	Joseph Miniclier	Commission Attorney
	Jennifer M. LeVasseur	Recording Secretary

ABSENT:	Steve Lum	Commissioner
	Perry Cameron, Jr.	Commissioner

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of December 11, 2019 (Regular Meeting)

Commissioner Ellis made a motion to approve the minutes and attendance record of the regular meeting on December 11, 2019; seconded by Commissioner Monaco. The motion carried unanimously.

3. FINANCIAL REPORT

Motion by Commissioner Laymance to be in receipt of the financial reports for the Rockledge Community Redevelopment Agency for the months of November and December 2019; motion seconded by Commissioner Roll. The motion carried unanimously.

4. REPORTS FROM STAFF

- A. Progress Reports

Redevelopment Coordinator Kellner provided an update on the following:

1. Recent Events

- Ribbon Cutting – Styles for Divas, held on Friday, January 17 in Barton Commons

2. Upcoming Events

- 2020 Rockledge Art and Craft Show, Saturday/Sunday, February 15/16 from 10:00 a.m.–4:00 p.m. daily, Rockledge Civic Hub
- 2020 Wednesday/Friendsday, March 4 from 5:30-7:30 p.m., Rockledge Civic Hub
- March 14, Paws in the Park Pet Expo, Rockledge Civic Hub
- 2020 Volunteer Breakfast, April 18 at 9:00 a.m., Rockledge Regional Medical Center

3. Project Updates

- Market Study

The CRA Market Study is progressing, and Staff anticipates deliverables to be presented in March for review and recommendations.

- Barton Commons

The Barton Commons Groundbreaking Celebration for the new multi-family complex, Rockledge Flats, was held on January 22. Redevelopment Coordinator Kellner shared photos and praised the great turnout despite questionable weather conditions.

4. Façade Grants

Redevelopment Coordinator Kellner noted that we are four months into the current Fiscal Year, and over \$78,000 of funding has been awarded. An additional \$71,996.97 remains for additional awards to be presented throughout the remaining months of Fiscal Year 2020.

5. UNFINISHED BUSINESS

A. Approval: Façade Improvement Grant Extension Request, DoJack, LLC (dba Brevard Vision Center), 1285 Rockledge Boulevard

Redevelopment Coordinator Kellner presented a request for an extension from DoJack, LLC (dba Brevard Vision Center). On November 28, 2018, the applicant received Board approval for grant funding to install an ADA compliant 60” wide concrete ramp and railing system. The applicant’s request also included plans to paint the new structure, stripe parking spaces, mount a handicap access sign to the building, restore the sprinkler system, and add landscaping enhancements. The project components were completed within the one-year timeframe required by the grant; however, permitting for the rail portion of the work must be secured, and a final

inspection must be performed by the City. The applicant is requesting a six month extension.

Motion by Commissioner Laymance to approve the façade improvement grant extension for DoJack, LLC for a term of six months; motion seconded by Commissioner Ellis. The motion carries.

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant – Tommy Blair’s Quality Collision Repair, 1750 S. Huntington Lane

Redevelopment Coordinator Kellner presented the façade improvement application for Tommy Blair’s Quality Collision Repair. Jennifer Darr, Office Manager, 1750 S. Huntington Lane, was invited to elaborate on the project. This locally owned, family operated business has proudly served Brevard County for over 30 years. The repair facility received a façade grant a year ago in the amount of \$10,000 for signage and exterior security enhancements. This façade improvement application is for the applicant to install a red metal roof on their building, which will complement the prevailing colors in the previously installed signage. The applicant has obtained two quotes and will ultimately select the contractor based on commitment to delivery and estimated completion time. The two quotes obtained were for \$56,000 (East Coast Roofing Solutions, Inc.) and \$51,570 (Total Home Roofing). The applicant is requesting a façade grant in the amount of \$10,000.

Motion by Commissioner Laymance to approve the façade improvement grant for Tommy Blair’s Quality Collision Repair in the amount of \$10,000; motion seconded by Commissioner Monaco. The motion carries.

B. Approval: “Light Up Rockledge” Event Partnership

Redevelopment Coordinator Kellner shared that the City’s “Light Up Rockledge” event is a time-honored celebration which historically takes place at City Hall and marks the beginning of the holiday season with a tree lighting and enjoyment of other festive events. The City Manager has asked that the Community Redevelopment Agency Board consider joining the TREE Board to partner and expand this event to increase utilization of the Civic Hub and engage the business community and other civic and nonprofit groups in this event.

Motion by Commissioner Roll to authorize the Community Redevelopment Agency to serve as a partner in “Light Up Rockledge;” motion seconded by Commissioner Monaco. The motion carries.

C. Approval: Wednesday Friendsday Sponsorship

Redevelopment Coordinator Kellner presented the request for sponsorship of the upcoming Wednesday Friendsday event, which will be held on March 4, 2020. The Rockledge event is generally the most well attended Wednesday Friendsday event of the year.

Motion by Commissioner Laymance to approve a sponsorship in the amount of \$500 for the Wednesday Friendsday networking event; motion seconded by Commissioner Ellis. The motion carries.

D. Recommendation: Volunteer of the Year 2019

Redevelopment Coordinator Kellner explained that the City staff is requesting that, as was done last year, all volunteer board members cast votes for the 2019 Volunteer of the Year. The votes will be tallied, and the winner will be announced at the upcoming volunteer breakfast on April 18, 2020.

Commissioner Monaco mentioned that many board members are not always aware of volunteer service outside of their respective boards and suggested that staff offer suggestions or select the winner instead.

E. Approval: Selection of 2019 Façade Improvement Grant Project of the Year

Redevelopment Coordinator Kellner presented the following nominees for the Façade Improvement Grant Project of the Year for 2019:

- Macik Builders, 1263 Rockledge Boulevard
- Kaydenlew, LLC, 500 Barton Boulevard
- Community Bank of the South, 1902 S. Fiske Boulevard
- Bridges, 1694 Cedar Street
- Pet Pros of Central Florida, Inc., 500 Barton Boulevard, Suite 102
- Tommy Blair Auto Collision Repair, 1750 Huntington Lane
- Edward Jones, 1970 Rockledge Boulevard
- Rayho Corporation, Inc., 1760 S. Fiske Boulevard
- Yongs Wigs, 1834 Rockledge Boulevard

Commissioner Laymance nominated Macik Builders for 2019 Façade Improvement Grant Project of the Year.

Commissioner Ellis nominated Tommy Blair Auto Collision Repair for 2019 Façade Improvement Grant Project of the Year.

There being no further nominations, a majority vote was taken and Macik Builders was declared the 2019 Façade Improvement Grant Project of the Year.

8. REPORTS FROM COMMISSIONERS

- Commissioner Monaco

The Pet Pros Paws in the Park event will be held Saturday, March 14 at the Rockledge Civic Hub.

Pet Pros hosted a food truck event today in the plaza's parking lot; the event was very successful despite the weather conditions.

- Chairman Inman requested an update on the ongoing construction projects throughout the City. Planning Director Bernard elaborated on the following projects:

YourLife Memory Care Facility on Barnes - 100 unit memory care facility

Roy Wall Boulevard/Fiske Boulevard – work activity has resumed on this proposed assisted living facility

Murrell Road – Shell Harbor, 55+ community

Residential Development – There are three subdivisions in the works throughout the City (Huntington Cove, Brookview Lane and Pluckebaum Road), in addition to Rockledge Flats, which will boast 247 market rate apartments on Barton Boulevard.

- Commissioner Ellis

Inquired about the construction work near Barton Avenue by the river. City Manager Fettrow explained that Lift Station 3 and the protective sea wall were in dire need of repair after recent storm degradation, as services are critical.

Apologized for missing the December Board of Commissioners meeting

- City Manager Fettrow invited Commissioners to attend a public meeting on January 23 at City Hall regarding the proposed I-95 and Fiske Boulevard interchange. She also noted that the Fiske Boulevard repaving project will likely begin July when the Florida Department of Transportation Fiscal Year begins. This project will include defined bike lanes and continuous sidewalks. However, the proposed reconstruction of Fiske Boulevard is still 4-5 years out. Further, traffic light studies determined a need for a traffic light at the Fiske Boulevard/Roy Wall Boulevard intersection.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:17 p.m.

Respectfully submitted,

Jennifer M. LeVasseur
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency