
ROCKLEDGE CODE ENFORCEMENT BOARD
MEETING MINUTES

March 14, 2019 - 4:30 p.m.

1. CALL TO ORDER

The Rockledge Code Enforcement Board met on March 14, 2019, at 4:30 p.m. in the City Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Paul Grossman
Kevin Jarvis, Vice Chairman
Karen Kuta, Chairman
Michael Lapinski
David Wilkison

MEMBERS ABSENT: Martha Rich, excused

STAFF PRESENT: Dr. Brenda Fettrow, City Manager
Jay Thakkar, Board Attorney
Joseph Miniclier, City Attorney
Maddie McDonald, Code Enforcement Officer
Deanna Pomichter, Recording Secretary
Deanna DeMougin, Permit Technician

With a quorum present, the meeting was called to order by Chairman Kuta.

2. APPROVAL OF MINUTES

- Meeting of February 14, 2019

Motion by Kevin Jarvis to approve the Minutes and Attendance Record of the meeting on February 14, 2019. Seconded by Michael Lapinski. All in favor. Motion carries.

3. NON AGENDA

City Manager Fettrow asked the Board to vote for the 2018 Volunteer of the Year and in lieu of a plaque, if they would like a binder or a t-shirt with the city seal on it.

4. UNFINISHED BUSINESS

- A. ECE18-0518 – Russell Sage, Jr. – 1718 Palmer Lane – Inoperable vehicle: white car with flat tires, and a dark-in-color van with flat rear tire.
1. Finding of Fact, Conclusion of Law and Order (February 14, 2019)

Code Enforcement Officer McDonald stated that the violation remains; however, due to notification requirements, the City is requesting this matter be tabled until the April meeting.

Motion by Kevin Jarvis to table ECE18-0518 until the April meeting. Seconded by Paul Grossman. All in favor. Motion carries.

- B. ECE18-0754 – Helen Litras – 994 Alsup Drive – Overgrown/debris: side and rear yards not being mowed/maintained and there is an accumulation of household items and more stored in the tall grass.

1. Finding of Fact, Conclusion of Law and Order (February 14, 2019)

Code Enforcement Officer McDonald stated this property is in compliance.

- C. ECE18-0511 – Michele Gibson – 1218 Sugar Creek Lane – Occupied residence with boarded windows.

1. Finding of Fact, Conclusion of Law and Order (February 14, 2019)

Code Enforcement Officer McDonald stated that the violation remains; however, due to notification requirements, the City is requesting this matter be tabled until the April meeting.

Motion by Kevin Jarvis to table ECE18-0511 until the April meeting. Seconded by Michael Lapinski. All in favor. Motion carries.

5. NEW BUSINESS

City Attorney Miniclier asked the Board members if they had any Ex-Parte communications and/or investigations regarding the agenda items. No members of the Board had any communications or site visits regarding any of the cases coming in front of the Board.

- A. ECE18-0782 – Anthony J. Signore, Amy T. Signore – 1344 Heritage Acres Blvd. – Pool enclosure is missing screen; therefore pool is not secured. The pool water is unsanitary.

Code Enforcement Officer McDonald explained that she received a complaint from the Homeowners' Association (HOA) president with regard to the screen enclosure that surrounds the pool. Inspection verified the complaint and also noted the property to be vacant. Further research discovered that the property owners currently live in Ohio and after several attempts to contact them, there has been no communication. Safeguard Properties called stating the property was in their inventory and then called back a few weeks later explaining it was in error on their part and the property is not in their inventory. The property was posted with a Notice of Violation and after the deadline passed, a Notice of Hearing was submitted to schedule before the Rockledge Code Enforcement Board. This notice, along with a copy of the Notice of Violation that was posted, were sent to the address in Ohio certified with return receipt requested. The return receipt was signed by the property owner. There has been no further communication from the property owner.

Discussion followed.

Motion by Kevin Jarvis that there exists an unsanitary and unsecure pool at 1344 Heritage Acres Blvd., which is a violation of the Rockledge Code of Ordinances when the Notice of Violation was sent. Seconded by David Wilkison. All in favor. Motion carries.

Motion by Kevin Jarvis that the property at 1344 Heritage Acres Blvd. is in violation of Section 59.73.C.2 of the Rockledge Code of Ordinances by having an unsanitary and unsecure pool on the property. Seconded by Paul Grossman. All in favor. Motion carries.

Motion by Kevin Jarvis that the property owner must be in compliance with Section 59.73.C.2 of the Rockledge Code of Ordinances by having the pool sanitary and secure and a fine of \$250.00 per day will be imposed retroactive to the date the return receipt for the Notice of Violation was signed. Seconded by Paul Grossman. All in favor. Motion carries.

- B. ECE18-0844 – Loyal Holdings, LLC – 1131 Wentworth Circle – Inoperable vehicle – red car on jacks for more than seven days.

Code Enforcement Officer McDonald stated a complaint was received regarding a vehicle in the roadway that was up on jacks. The vehicle was removed from the roadway and placed in the driveway. A notice was left at the residence after seven days. Letters were sent to both the property owner and tenant at this rental to inform them of the violation. The property is owned by a corporation and a Notice of Violation was sent certified mail with return receipt requested to the registered agent and was signed. There has been no communication from the property owner, and Code Enforcement Officer McDonald was able to meet with the tenant to discuss the issues. Since that time, there has been not further communication.

Discussion followed.

Motion by Kevin Jarvis that there exists an inoperable vehicle at 1131 Wentworth Circle which is a violation of the Rockledge Code of Ordinances when the Notice of Violation was sent. Seconded by Paul Grossman. All in favor. Motion carries.

Motion by Kevin Jarvis that the property at 1131 Wentworth Circle is in violation of Section 13-15 of the Rockledge Code of Ordinances by having an inoperable vehicle. Seconded by Michael Lapinski. All in favor. Motion carries.

Motion by Kevin Jarvis that the property at 1131 Wentworth Circle must be in compliance with Section 13.15 of the Rockledge Code of Ordinances by repairing the vehicle or having it removed within 10 days, or a fine of \$150.00 a day will be imposed retroactive to the date the Order was signed. Seconded by Paul Grossman. All in favor. Motion carries.

There being no further business, the meeting was adjourned at 4:56 p.m.

Submitted by:

Deanna Pomichter
Recording Secretary

Approved by:

Karen Kuta
Chairman