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# ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

WEDNESDAY, JUNE 5, 2019 ♦ 6:00 P.M.

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## 1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, June 5, 2019, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

<b>PRESENT:</b>	Thomas J. Price	Mayor
	Dr. Joe Lee Smith	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Sammie Brown Martin	Councilmember, Seat #3
	Frank T. Forester	Councilmember, Seat #4
	Duane A. Daski	Councilmember, Seat #5
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Lisa C. Nicholas	Public Relations Officer & City Clerk
<b>ABSENT:</b>	Ted J. Hartselle	Councilmember, Seat #6 (excused)
<b>STAFF PRESENT:</b>	Matthew Trine	Assistant City Manager & Finance Director
	Alexandra Bernard	Planning Director
	Donna Seyferth	Deputy Chief of Police
	C. Kenneth Poole	Public Works Director
	James Elmore	Wastewater Treatment & Water Reclamation Director
	Ashley Golding	Community Advocate

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

## 2. INVOCATION

- At the invitation of Councilwoman Martin, the invocation was given by Elder P.R. Jones, Zion Orthodox Primitive Baptist Church, Cocoa.

### 3. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- A salute was given to the flag and the Pledge of Allegiance was repeated in unison.

### 4. APPROVAL OF MINUTES

- Regular Meeting on May 15, 2019

***Councilman Daski moved to approve the minutes of the regular meeting on May 15, 2019; seconded by Councilman Forester. The motion carried unanimously (6).***

### 5. PRESENTATIONS

#### A. Mayor Price

##### 1. Special Recognitions

###### a. Dr. Lurline Smith, Final Benediction

Mayor Price recognized and read aloud a letter to Dr. Lurline Smith, who has ministered the Word of God to countless individuals throughout Central Florida and beyond. Mayor Price noted that Dr. Smith offered her final benediction on February 24, 2019.

###### b. Deputy Chief of Police Donna Seyferth, 30 Years of Service

Mayor Price invited Deputy Chief of Police Donna Seyferth of the Public Safety Department to the podium and recognized her for 30 years of distinguished service. Deputy Chief Seyferth was presented with a Certificate of Commendation, Letter of Congratulations and gift card. Council members expressed gratitude and well wishes.

##### 2. Awards for Second Quarter 2019

###### a. Employee of the Quarter

- Kathleen Flanary, Communications Supervisor, Public Safety Department

Mayor Price recognized Kathleen Flanary, Communications Supervisor, as the recipient of the Employee of the Quarter Award for the second quarter of 2019. Ms. Flanary was presented with a Certificate of Commendation and gift card, and Council expressed congratulations.

###### b. Excellence in Beautification Awards

- Residential: Archie and Gail Williams, 1291 Alsup Drive

Mayor Price recognized Archie and Gail Williams, whose home at 1291 Alsup Drive was selected by The Rockledge Environmental

Enhancement Board to receive the Excellence in Residential Beautification Award for the second quarter of 2019, and he presented them with a certificate of award. Council members offered congratulatory remarks.

- o Commercial: Ocean Breeze Dental, 817 Westport Drive

Ocean Breeze Dental, 817 Westport Drive, was selected by The Rockledge Environmental Enhancement Board to receive the Excellence in Commercial Beautification Award for the second quarter of 2019. Accepting the award from Mayor Price was Katie Roth.

At this time, Mayor Price called for a brief recess; the meeting reconvened at 6:25 p.m.

## 6. FINANCIAL / BUDGET REPORT

- o None

## 7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- o None

## 8. REPORTS FROM BOARDS AND COMMITTEES

***Councilman Ferguson moved to be in receipt of the minutes of the following meetings:***

- o Fire, General, and Police Employees Retirement Boards, Minutes of Joint Meetings on February 22, 2019, and May 17, 2019
- o The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on May 9, 2019
- o Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on May 22, 2019

***and to consider independently any recommendations contained therein; seconded by Councilman Smith. The motion passed unanimously (6).***

- A. Fire, General, and Police Employees Retirement Boards, Minutes of Joint Meetings on February 22, 2019, and May 17, 2019 (no recommendation)
- B. The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on May 9, 2019 (no recommendation)
- C. Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on May 22, 2019

1. Recommendation: Florida Avenue and Barton Boulevard Market Study RFP

....recommend to Council approval of the proposed Florida Avenue and Barton Boulevard Market Study RFP and issuance of said RFP....

City Manager Fettrow explained that the purpose of this RFP is to recruit a consulting firm to assist with finalizing a multi-phased sunset plan for the Agency in 2026. The two subject areas of the RFP are Sub-district 1 (Florida Avenue) and Sub-district 2 (Barton Boulevard). The FY 2018-2019 CRA budget includes \$35,000.00 for consulting services, which would be utilized to begin the endeavor. It is estimated that an additional \$15,000.00 would be needed from the FY 2019-2020 budget, for a total amount not to exceed \$50,000.00 over both fiscal years.

***Councilman Daski moved to approve the recommendation; seconded by Councilman Ferguson. The motion passed by unanimous vote (6).***

## 9. UNFINISHED BUSINESS

- A. Action Item: City Attorney Annual Performance Evaluation (City Manager)

The tabulation of the annual performance evaluation forms for the City Attorney resulted in an overall job performance rating of 4.97 out of a possible 5.0, which equates to a rating of "Superior." Council members were encouraged to meet with City Attorney Miniclier with any questions or comments.

***Councilman Ferguson moved to accept the City Attorney Annual Performance Evaluation Report; seconded by Councilman/Councilwoman Martin. The motion passed without objection (6).***

- B. Action Item: Piggybacking on an Existing Agreement for Architectural Services (Contract) Approved by the City of Cocoa for Engineering and Design Services for the Proposed Multi-Purpose/Recreational Facility (City Manager)

City Manager Fettrow indicated that the City has been discussing the possibility of constructing a multi-purpose/recreational facility for some time. Rather than conducting an RFQ process, staff is recommending piggybacking on an existing agreement for architectural services (contract) that was approved by the City of Cocoa and that would provide the City with an opportunity to work with Architects RZK, Inc., on the engineering and design phases of the project. A subsequent Request for Proposals would be issued for construction of the facility.

***Councilman Forester moved to authorize the City Manager and City Attorney to piggyback on the agreement for architectural services***

***(contract) approved by the City of Cocoa for engineering and design services for the proposed multi-purpose/recreational facility; seconded by Councilman Smith. The motion passed by unanimous vote (6).***

## 10. CONSENT BUSINESS

***Councilman Daski moved for approval of these consent business items:***

- A. Approval: Declaration of Surplus Property and Sale of Said Property, Various Appliances (Public Safety Department)
- B. Approval: Continued Landscape Maintenance, Civic Hub (Public Works Department)
- C. Approval: Acceptance of Grant Funds, Pickett Responsive Grant, Space Coast Health Foundation (Planning Division)
- D. Approval: Acceptance of Grant Funds, St. Johns River Water Management District, Biosorption Activated Media (BAM) (Planning Division)
- E. Approval: Purchase of Seven (7) 2020 Ford Public Safety Vehicles (Public Safety Department)
- F. Approval: Dedication of a Tract of Land in the Harvest Cove Subdivision to Brevard County (Planning Division)
- G. Approval: Memorandum of Understanding, Brevard County School Board and City of Rockledge, School Resource Officers (Public Safety Department)

***The motion was seconded by Councilman/Councilwoman Martin and passed by unanimous vote (6).***

At this time, Mayor Price called Abby Johnson, Intergovernmental Coordinator for Government Affairs for the St. Johns River Water Management District, to the podium. Ms. Johnson presented a ceremonial check in the amount of \$66,000.00 for the Gus Hipp denitrification project.

## 11. NEW BUSINESS

- A. Action Item: Designation of Voting Delegate for the Florida League of Cities (FLC) Annual Conference, August 15 through 17, 2019 (City Manager)

City Manager Fettrow stated that the by-laws of the Florida League of Cities require City Council to designate a Voting Delegate for the Florida League of Cities Annual Conference, which will take place in August 2019. The Voting Delegate form must be completed and returned to the League; a Resolution is not required.

***Councilman Forester moved to designate Councilman Ferguson to serve as the Voting Delegate at the Florida League of Cities Annual Conference in August 2019; seconded by Councilwoman Martin. The motion passed unanimously (6).***

- B. Action Item: Reallocation of Funds for the Bio-Solids Treatment Preliminary Design (Wastewater Treatment Department)

City Manager Fettrow indicated that, because the SCADA Phase II project is behind schedule and cannot be completed by the end of this fiscal year, authorization is being requested to reallocate funds from SCADA Phase II to the Bio-Solids Treatment Preliminary Design. The design phase of this project will include, but not be limited to, gathering information, reviewing existing equipment, and developing 30-percent completion level drawings. Tetra Tech has submitted a proposal in the amount of \$78,221.00.

***Councilman Daski moved to authorize the reallocation of funds from SCADA Phase II to the Bio-Solids Treatment Preliminary Design and to approve the proposal from Tetra Tech in the amount of \$78,221.00; seconded by Councilwoman Martin. The motion passed without objection.***

Councilman Forester inquired as to why the SCADA Phase II project is behind schedule. Wastewater Treatment Director Elmore responded that the designer for the SCADA Phase II project recently passed away and it has halted the project's momentum. Reallocation of funds is being requested for a number of projects that are advancing.

- C. Action Item: Reallocation of Funds, Demolition of Old Clarifier (Wastewater Treatment Department)

The SCADA Phase II project is behind schedule and cannot be completed by the end of this fiscal year. Authorization is being requested to reallocate funds from SCADA Phase II for demolition of the old clarifier, which has been out of service for more than 40 years. Three quotes have been obtained, and staff is recommending awarding the project to SS&S Industries, Inc., whose bid was the lowest at \$20,000.00.

***Councilman Forester moved to authorize the reallocation of funds from SCADA Phase II for demolition of the old clarifier and to authorize the City Manager and City Attorney to negotiate a contract with SS&S Industries, Inc.; seconded by Councilwoman Martin. The motion passed unanimously (6).***

- D. Action Item: Reallocation of Funds, Upgrade to Lift Station Telemetry Monitoring (Wastewater Treatment Department)

The SCADA Phase II project cannot be completed by the end of this fiscal year because it is behind schedule. Authorization is therefore being requested to reallocate funds from SCADA Phase II for upgrades to the lift station telemetry monitoring units. Over the next year, the current technology will be phased out, and, as such, staff will not be able to support or monitor the existing units. Staff is requesting approval to purchase 55 new lift station monitoring units in the amount of \$99,953.00. This price reflects a trade-in value of \$29,547.00, as well as a bulk discount that is being offered by the provider, Mission Communications, if all new monitoring units are purchased.

***Councilman Ferguson moved to authorize the reallocation of funds from SCADA Phase II for upgrades to the lift station telemetry monitoring units and to approve the purchase of 55 new units from Mission Communications in the amount of \$99,953.00; seconded by Councilwoman Martin. The motion passed by unanimous vote (6).***

- E. Approval: Contract for July 4 Fireworks, Imperial Pyro and Special Effects (City Manager)

City Manager Fettrow noted that the City has and continues to cosponsor the July 4 fireworks' display in Cocoa Village. If Council approves, this contract would be for a term of three years in the amount of \$5,000.00 per year. City Attorney Miniclier indicated that the contract is in proper form; however, because of language pertaining to cancelations and weather issues, there is a possibility that the City could lose money. In addition, the contract is governed by Virginia law.

***Councilman Daski moved to approve the agreement; seconded by Councilwoman Martin. The motion passed unanimously (6).***

## 12. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

- o None

## 13. REPORTS

### A. City Manager Report

- o City Manager Fettrow reported the following:
  - On June 4, she attended a community leaders' meeting at Rockledge High School with Dr. Smith.
  - The City Employee Charity Golf Tournament is on June 8 at Turtle Creek Golf Club.
  - The Space Coast League of Cities dinner meeting is on June 10.

- The first Finance and Budget Committee meeting will take place on June 12.
  - On June 14, she will be attending the first in a series of Florida League of Cities legislative policy meetings.
- B. City Attorney Litigation Report
- None
- C. Reports from the Dias
- Councilwoman Martin:
    - Noted that she was not able to attend the City's Memorial Day ceremony on Sunday, May 26, but attended Cocoa's ceremony on Monday, May 27, and suggested having the two cities unite and host a joint ceremony on Memorial Day.
    - Reminded Council that the Central Brevard NAACP Freedom Fund Banquet is on June 7.
    - Indicated that Aldi is officially reopening on June 6, with a ribbon cutting scheduled for 8:45 a.m.
    - Requested a summation of the June 4 community leaders' meeting at Rockledge High School, which City Manager Fettrow provided.
  - Councilman Smith expressed that the new Civic Hub is beautiful and that he has heard many positive comments, and he congratulated Deputy Chief Seyferth on her achievement.
  - Councilman Ferguson:
    - Thanked staff for their efforts.
    - Indicated that the Memorial Day ceremony was nice but not well attended; staff may want to consider reverting to an outdoor venue.
    - Thanked Council for the opportunity to serve as voting delegate at the Florida League of Cities annual conference.
    - Expressed congratulations to City Attorney Miniclier and Deputy Chief Seyferth.
  - Councilman Daski reported that he attended the following:
    - Rockledge High School graduation with the Deputy Mayor. It was interesting to see the event from that vantage point.
    - Public workshop on resiliency. The turnout was lacking, which is perhaps a problem with the City's communication and promotional efforts.



- Memorial Day Ceremony. The speakers were amazing but again the turnout was terrible, and, again, it is perhaps a problem with the City’s communication and promotional efforts.
- He also congratulated the City Attorney and the Deputy Chief.
- Councilman Forester:
  - Congratulated Deputy Chief Seyferth and thanked the staff for all of their efforts.
  - Noted that he too attended the Memorial Day Ceremony and that it was not well attended. He concurred with Councilman Daski that it could be a deficiency in communication and promotional efforts.
- Mayor Price congratulated the Deputy Chief.

**14. ADJOURN**

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 7:10 p.m.

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**Council Chairman**

**ATTEST:** \_\_\_\_\_  
**City Clerk**