



City of Rockledge

PSP

APPLICATION FOR PRELIMINARY PLAT

(Please type or print clearly in blue or black ink)

To be completed by City Staff:

Application No. PSP-_____

Subd. Name: _____

Date Submitted: _____

Section 1. APPLICANT / PROPERTY OWNER(S) / AGENT INFORMATION:

Name of Property Owner(s) _____

Residence Address _____

City, State, Zip _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Name of Agent, if any _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Section 2. PROPERTY INFORMATION:

Physical Location of Property (Example: NW corner of "A" and "B" Streets)

Legal Description of Property:

TOWNSHIP: _____ RANGE: _____ SECTION: _____ PARCEL #: _____

Parcel ID No. (assigned by Brevard County): _____

Section 3. SIGNATURES OF OWNERS AND/OR AGENTS:

SIGN Name (Property Owner): _____

Print Name (Property Owner): _____

SIGN Name (Property Owner): _____

Print Name (Property Owner): _____

SIGN Name (Agent): _____

Print Name (Agent): _____

Section 4. ATTACHMENTS AND EXHIBITS.

The following documents must be included when submitting the application package:

As to Section 1.

- A copy of the recorded deed or other legal instrument indicating proof of ownership
- If an agent is listed, a notarized letter or statement of authorization from the property owner(s) authorizing the agent to represent the owner(s) in connection with this application, OR a recorded Power of Attorney, Personal Representative Deed, Trustee Agreement, etc., in the agent's name.

As to Section 2.

- Legal description of the property. Provide the metes and bounds description in hard copy and electronic format (Microsoft Word is preferred).
- OFFICIAL Brevard County Property Appraiser's Map reflecting the boundaries of the subject property and indicating properties within a five hundred foot (500') radius of the subject property. The map must be scaled at 1"=200'.
 - A list of the names and addresses of all property owners within the 500' radius of the subject property. The list must correlate numerically with the map.
 - Mailing labels containing the names and addresses of those property owners within the 500' radius of the subject property, as in the previous item.

NOTE: The Property Appraiser's Map, list of names and mailing labels are available at the Brevard County Planning & Development Department, Brevard County Government Complex, Building A.

As to Application.

- Completed Development Fact Sheet
- Fifteen (15) copies of the proposed preliminary subdivision plat.
- A check in the amount of \$500.00 payable to the City of Rockledge. This amount represents the filing fee.

NOTICES TO APPLICANT

- Your application will not be processed unless it is complete and all attachments and exhibits are included.
- Once it has been determined that your application is complete, processing will begin and the required public hearing(s) will be scheduled for the first available opportunity.
- Please be aware that you, as applicant, owner, agent, or as an interested party, are prohibited from contacting individually any of the members of the Planning Commission either by telephone, in person, or in writing (including electronic mail).
- You will have the opportunity to provide input in open forum during the scheduled public hearing(s).
- All public hearings are conducted in accordance with the State of Florida Open Meetings Laws / Government in the Sunshine.

DEVELOPMENT FACT SHEET

APPLICANT / OWNER NAME: _____

PSP Application Number assigned by City Staff: _____

Name of Proposed Subdivision: _____

Part 1. PROPERTY INFORMATION.

Physical Location of Property (e.g., NW corner of "A" and "B" Streets)

Size of Property in Acreage _____

Part 2. CURRENT ZONING AND LAND USE DESIGNATIONS.

ZONING:

LAND USE (shown on Future Land Use Map)

Subject Site _____

Subject Site _____

North _____

North _____

South _____

South _____

East _____

East _____

West _____

West _____

Part 3. NATURAL FEATURES.

Soil _____

Topography _____

Vegetation _____

Flood Hazard _____

Drainage _____

Part 4. ENVIRONMENTAL QUALITY.

Water _____

Air _____

Noise _____

Historical/Archaeological _____

Part 5. ATTACHMENTS/EXHIBITS TO DEVELOPMENT FACT SHEET.

To be determined by City Staff